

6 March 2018.

PLEASE NOTE TIME OF MEETING

Dear Councillor,

A meeting of **THE CABINET GRANTS PANEL** will be held in the **COUNCIL CHAMBER** at these offices on **WEDNESDAY 14 March 2018 at 3.00 p.m.** when your attendance is requested.

Yours sincerely,

KATHRYN HALL

Chief Executive.

A G E N D A

| | Pages |
|---|---------------|
| 1. To note Substitutes in Accordance with Council Procedure Rule 4 – Substitutes at Meetings of Committees etc. | |
| 2. To receive apologies for absence. | |
| 3. To receive Declarations of Interest from Members in respect of any matter on the Agenda. | |
| 4. To confirm the Minutes of the meeting of the Panel held on 31 October 2017. | 3 - 8 |
| 5. To consider any items that the Chairman agrees to take as urgent business. | |
| 6. To receive representations from Members of the Council on the applications. | |
| 7. Corporate Grant Schemes. | 9 - 86 |

To: **Members of the Cabinet Grants Panel** – Councillors Ash-Edwards, Marsh and Webster.

Working together for a better Mid Sussex

**Minutes of a Meeting of the Mid Sussex District Council
Cabinet Grants Panel held on Tuesday 31 October 2017
from 4.30 p.m. to 5.04 p.m.**

Present: Councillors: Jonathan Ash-Edwards (Chairman)
Norman Webster (Vice-Chairman)

Gary Marsh*

1. SUBSTITUTES

Councillor Andrew MacNaughton substituted for Councillor Gary Marsh

2. APOLOGIES

Apologies were received from Councillor Gary Marsh.

3. DECLARATIONS OF INTERESTS

Councillor Webster declared an interest in Items 7 and 8 as he is a member of the Clinical Quality Group, Sussex MSK Partnership (Central) Patient Partner. He also confirmed that it is listed on his declaration form.

4. MINUTES

The Minutes of the meeting of the Panel held on 4 September 2017 was approved as a correct record and signed by the Chairman.

5. URGENT BUSINESS

Elaine Clarke confirmed the due to a technical glitch a Community and Economic Development Grants Scheme application had not been included in the Report. The Chairman agreed that the application could be discussed alongside the other Community and Economic Development Grants Scheme applications.

6. REPRESENTATIONS FROM MEMBERS OF THE COUNCIL

Councillor Ruth de Mierre expressed that she whole heartedly supports the Haywards Heath Baptist Church application as it is an example of the community helping themselves and others.

7. REPORT TO CABINET GRANTS PANEL – RELEASE OF S.106 CONTRIBUTIONS FOR LINDFIELD MEDICAL CENTRE HEALTH AND LOCAL COMMUNITY INFRASTRUCTURE

Nathan Spilsted, Senior Planning Officer, introduced the report for the release S.106 contributions to create an additional consulting room for Lindfield Medical Centre. The Senior Planning Officer explained that without this work, the centre would not be able to increase staffing levels required to cope with greater demand on services following recent housing developments in the area.

| S106 Agreement | | |
|----------------|-------------------|---|
| PL3-000199 | £52,806.88 | Land to the east of Gravelye Lane and north of Lyoth Lane |
| P35/662 | £16,150.78 | Land north of Newton Road |
| Total | £68,957.66 | |

The Chairman outlined that he welcomes S.106 contributions, such as this application, being released to benefit the community and was confident that residents would be happy to see this as well. The Vice-Chairman seconded The Chairman's comments.

A Member also seconded the Chairman's comments but enquired whether this release would go into the weekly Member Information Service.

The Senior Planning Officer confirmed that release of S.106 contributions such as this application is to be put into the weekly Member Information Service. The officer commented that they are looking at other methods of informing Members and the public of such releases.

The Member outlined the importance of drawing focus to applications like this. The Vice-Chairman then supplemented this by stating that local Members should be made more aware of such payments and more press releases could be done to inform the public as they would be interested in this topic.

Following the Officer's Report, all Members were supportive of the release of S.106 contributions to Lindfield Medical Centre.

RESOLVED

That £68,957 be released to Lindfield Medical Centre from S.106 contributions arising from developments at land to the east of Gravelye Lane and north of Lyoth Lane (PL3-000199) and land north of Newton Road (P35/662).

8. REPORT TO CABINET GRANTS PANEL – RELEASE OF S.106 CONTRBUTIONS FOR NORTHLANDS WOOD CENTRE HEALTH AND LOCAL COMMUNITY INFRASTRUCTURE

Nathan Spilsted, Senior Planning Officer, introduced the report for the release S.106 contributions to Northlands Wood Medical Centre to divide an existing room to create an additional room and increase the overall capacity of the Centre; and outlined without the work being undertaken, the Centre believe there is a significant risk they may have to close its list to new patients in the near future.

| S106 Agreement | | |
|----------------|-------------------|---|
| PL3-000199 | £52,806.88 | Land to the east of Gravelye Lane and north of Lyoth Lane |
| P35/641 | £3,711.12 | Land known as Wilmington Way |
| Total | £56,518.00 | |

Following the Officer's Report, all Members were supportive of the release of S.106 contributions to Northlands Wood Medical Centre.

RESOLVED

That £55,833.66 be released to Northlands Wood Medical Centre from S.106 contributions arising from developments at land to the east of Gravelly Lane and north of Lyoth Lane (PL3-000199) and land known as Wilmington Way (P35/641).

9. CORPORATE GRANT SCHEMES

Elaine Clarke, Community Leisure Officer, introduced the Report for fourteen Facility, Community and Economic Development Grants applications with all but one of the applications having the suggestion to award funds. The Community Leisure Officer added that the Panel Members are requested to agree the amendment to the special condition regarding the completion date for the Hurstpierpoint Bowling Club to be extended to Jan 2019, agree changes to the St Andrews Church Project expenditure to focus on the upgrade of the toilet facilities and to note the grant awarded to Chequer Mead Community Arts Centre.

Each application has been assessed against a standard check-list and considered by a 'Grants Assessment Group' to ensure a consistent approach to the awarding of grants.

The Facility Grants which are recommended for consideration and approval by the Panel are set out below:-

| Organisation | Purpose for which award is sought | Award Requested | Award Suggested |
|---|---|-----------------|-----------------|
| Crawley Down Community Centre Association | Improvements to the Haven Centre | 15,500 | 15,500 |
| Haywards Heath Baptist Church | Installation of lift in new church and community facility | 24,003 | 24,003 |
| Scaynes Hill Cricket Club | Artificial pitch | 10,046 | 10,046 |
| Total | | £49,549 | £49,549 |

The Community & Economic Development Grants which are recommended for consideration and approval by the Panel are set out below:-

| Organisation | Purpose for which award is sought | Award Requested | Award Suggested |
|--|---------------------------------------|-----------------|-----------------|
| 172 (Haywards Heath) Squadron Air Training Corps | Purchase of flight simulators | 2,500 | 2,500 |
| Burgess Hill Town Council | Zip wire; outdoor cinema; escape room | 4,500 | 4,500 |
| Friends of Burgess | 'Wild About Mid | 1,551 | 1,551 |

| | | | |
|--|---|----------------|----------------|
| Hill Green Circle Network | Sussex' | | |
| Haywards Heath & District Business Association | Rebrand and relaunch | 5,000 | 1,500 |
| Hurst Festival | Community Day | 5,000 | 1,250 |
| Kangaroos | Saturday and Holiday Club for young people with learning disabilities | 5,000 | 5,000 |
| Lindfield Football Club | Improvements to changing facilities | 5,000 | 9,812* |
| Summerhaven | Mental health drop-ins | 1,000 | 1,000 |
| Sussex Chorus | Workshop evenings | 1,699 | 1,699 |
| West Sussex Mediation Service | Mediation and dispute resolution service | 2,500 | 2,500 |
| Total | | £33,750 | £31,312 |

*funded through S106 contributions

The Community & Economic Development Grants which are recommended for refusal by the Panel are set out below:-

| Organisation | Purpose for which award is sought | Award Requested | Award Suggested |
|---------------------------------------|--|------------------------|------------------------|
| Windermere Road Residents Association | Fencing, surfacing and signage | 1,000 | 0 |
| Total | | £1,000 | 0 |

The Vice-Chairman commented on the Hurstpierpoint Bowling Club amendment stating that although it can work it does seem that it could take a long time.

The Community Leisure Officer explained that the work intends to make the venue more of a community venue rather than just a club. A Member outlined his knowledge of the club and was happy to see that it will be used by the community.

Members were supportive of all 3 Facility Grants they had discussed and resolved to grant all applications.

Members were supportive of all 10 Community & Economic Development Grants that the 'Grants Assessment Group' had suggested an award and they had discussed. Members resolved to grant all applications.

Members were not supportive of the Community & Economic Development Grant for Windermere Road Residents Association as they believed it should be the resident's responsibility to fund the development of the road.

The Community Leisure Officer introduced the tabled Report for Revitalise Respite Holidays which provides a subsidy on week-long breaks for individuals with complex needs. The award suggested is for £3,540 which would contribute 10 respite care

breaks for Mid Sussex residents.

The Vice-Chairman explained that he was aware of the valuable work they have done for residents in Mid Sussex in the past so would be content with accepting the application. A Member supplemented the Vice-Chairman's comments by outlining he was also glad to hear that this service was being carried out.

Members were supportive of the Community & Economic Development Grant for Revitalise Respite Holidays which they had discussed and resolved to grant the application.

RESOLVED

- 1) That a Facility Grant of £15,500 be awarded to Crawley Down Community Centre Association to make improvements to the Haven Centre
- 2) That a Facility Grant of £24,003 be awarded to Haywards Heath Baptist Church for the installation of a lift to enable disabled access to the first floor hall and meeting rooms.
- 3) That a Facility Grant of £10,046 be awarded to Scaynes Hill Cricket Club for the installation of a new ECB approved artificial cricket pitch.
- 4) That a Community and Economic Development Grant of £2,500 be awarded to 172 (Haywards Heath) Squadron Air Training Corps for the purchase of flight simulators.
- 5) That a Community and Economic Development Grant of £4,500 be awarded to Burgess Hill Town Council for the provision of summertime adventure activities for next year which includes a zip wire, outdoor cinema and escape room.
- 6) That a Community and Economic Development Grant of £1,551 be awarded to Friends of Burgess Hill Green Circle Network for the provision of the 'Wild About Mid Sussex' outdoor event.
- 7) That a Community and Economic Development Grant of £1,500 be awarded to Haywards Heath & District Business Association for the rebrand and relaunch of the organisation.
- 8) That a Community and Economic Development Grant of £1,250 be awarded to Hurst Festival for the provision of a 'Community Day' during the Festival in 2018.
- 9) That a Community and Economic Development Grant of £5,000 be awarded to Kangaroos for the provision of a Saturday and Holiday Club for young people with learning disabilities.
- 10) That a Community and Economic Development Grant and release of S.106 contributions of £9,812 be awarded to Lindfield Football Club for improvements to their changing facilities.
- 11) That a Community and Economic Development Grant of £1,000 be awarded to Summerhaven for the provision of mental health drop-ins
- 12) That a Community and Economic Development Grant of £1,699 be awarded to Sussex Chorus for the provision of Workshop evenings.
- 13) That a Community and Economic Development Grant of £2,500 be awarded to West Sussex Mediation Service for a mediation and dispute resolution service
- 14) That a Community and Economic Development Grant is **not** awarded to Windermere Road Residents Association for the provision of fencing, surfacing and signage as it is felt that it should be the resident's responsibility to provide these items as it is a private road.

- 15) That a Community and Economic Development Grant of £3,540 be awarded to Revitalise Respite Holidays for a contribution toward 10 respite care breaks for Mid Sussex residents.

Chairman.

7. CORPORATE GRANT SCHEMES

REPORT OF: HEAD OF CORPORATE RESOURCES
Contact Officer: Elaine Clarke, Community Leisure Officer
Email elaine.clarke@midsussex.gov.uk **Tel:** 01444 477275
Wards Affected: All
Key Decision No

Purpose of the report

1. The purpose of this report is to present twenty five Facility, Community & Economic Development applications for consideration by the Cabinet Grants Panel.

Summary

2. A summary of the applications to be considered and the recommendations from the Grants Assessment Group on the level of financial assistance to be awarded to each organisation are detailed as follows:

Facility Grants

| Organisation | Purpose for which award is sought | Award Requested | Award Suggested |
|----------------------------|-----------------------------------|-----------------|-----------------|
| East Grinstead Sports Club | Facility improvements | 167,100 | 139,870 |
| Total | | £167,100 | £139,870 |

Community and Economic Development Grants

| Organisation | Purpose for which award is sought | Award Requested | Award Suggested |
|--|--|-----------------|-----------------|
| Age UK East Grinstead | Defibrillator | 1,872 | 1,872 |
| Ardingly Parish Council | Refurbishment of public conveniences | 1,500 | 1,500 |
| Burgess Hill Community Radio | Studio set up costs | 4,996 | 4,996 |
| Creatives Across Sussex | Willow Fest | 4,900 | 4,900 |
| Cuckfield Parish Council | Commemorative Sculptured Bench | 3,000 | 3,000* |
| Disability Access | Advice on disability matters | 1,000 | 1,000 |
| East Grinstead Cricket Club | Upgrade cricket practise nets | 4,000 | 4,000* |
| East Grinstead Town Council | Family events programme 2018 | 5,000 | 5,000 |
| East Grinstead Town Council | WW1 Centenary events | 2,000 | 2,000 |
| Experience Mid Sussex | Joint marketing campaign | 3,000 | 3,000 |
| Fixers – Public Heath Broadcasting Trust | Youth and mental health project | 4,972 | 4,972 |
| Grace Eyre Foundation | Friendship Group for people with learning disabilities | 5,000 | 5,000 |
| Haywards Heath Cricket Club | Flat sheet pitch cover | 840 | 840 |
| Haywards Heath Town Council | South Road tree planters | 10,000 | 5,000 |

| | | | |
|------------------------------------|--|----------------|----------------|
| Haywards Heath Town Council | Commemorative paving and civic event | 4,900 | 4,900 |
| Hurstpierpoint Gymnastics Club | Gym classes and equipment | 4,900 | 1,900 |
| Kingscote Valley Association | Weirwood Reservoir cycle path proposal | 5,000 | 3,000 |
| Mid Sussex Active | Girls Get Active | 4,200 | 2,100 |
| Nature Nurture Sussex | Community Forest School family sessions | 3,415 | 2,068 |
| Poynings Volunteers | Play equipment at Poynings Recreation Ground | 2,500 | 2,500 |
| Respect Youth Club | Weekly programme | 900 | 900 |
| Sign Health | Young Deaf Hope service | 4,950 | 0 |
| South of England Agricultural Show | Young Craftsman of the Year competition | 1,500 | 1,500 |
| SASBAH | Social activities for people with Spina Bifida and Hydrocephalus | 2,000 | 2,000 |
| Total | | £86,345 | £67,948 |

*funded by s106 developer contributions

Recommendations

Members of the Panel are requested to consider and decide upon

a) the recommendations for each of the above applications, summaries of which are attached in Appendices A and B; and

b) the recommendations made in Appendix D in relation to Facility Grants.

Background

1. This is the fifth meeting in the 2017/18 financial year, which considers Facility and Community & Economic Development Grant applications.
2. Applications for all grants are assessed against a standard checklist and considered by a "Grants Assessment Group" to ensure a consistent approach to the awarding of grants.

Assessment Process

3. Applications are assessed against four key criteria – Council priorities, evidence of need, finances impact and benefits. The maximum possible score for excellent applications which fully meet all the criteria is 12.
4. The applications received in this grants round have been considered by the Grants Assessment Group comprising relevant officers from across the authority together with a representative from West Sussex County Council's Communities and Public Health teams, and, unless there is a conflict of interest, the local Council for Voluntary Service.
5. The Group reaches a consensus as to the merit of each application judged against the agreed criteria and the level of funding that should be recommended to the Cabinet Grants Panel. A summary of the assessment of each application is included within the individual project reports in Appendices A and B.

6. All organisations have met the basic criteria and specific grant criteria, i.e. are fully constituted voluntary and not for profit organisations, and have provided the relevant information to support their application.

Facility Grants Update and End of Revenue Grants Report

7. The End of Revenue Grants Reports for Community & Economic Development Grants and a Facility Grants Update and are attached in Appendices C and D. The reports provide details of the outcomes relating to the Community & Economic Development Grants awards and the progress of capital projects funded through the Facility Grants scheme in 2016-17.

Other Options Considered

8. The grants provided by this Council are 'pump priming' in the context of enabling the applicants to lever in substantial monies from other organisations, grant-giving charities and national schemes.

Financial Implications

9. All Facility Grants are funded through the use of S106 contributions which the Council holds for the enhancement of capacity for sport, community buildings and other purposes as a result of residential development.
10. Community & Economic Development Grants are funded through a dedicated budget. The current fund stands at:

| Scheme | Fund as at 6 April 2017 | Additional funds approved | Allocated and spent to date | Balance |
|----------------------------------|------------------------------------|--|--|----------------|
| Community & Economic Development | £7,719 | £220,000 | (£82,472) | £145,247 |

11. If Members agree to the recommendations the balance will be reduced by £60,948, leaving a remainder of £84,299 in the Community & Economic Development Fund reserve.

Risk Management Implications

12. The main associated risks that may impact upon the successful implementation of the decisions arising from this report would be the inability of the funded organisations to carry out the services, activities or equipment purchase for which funding had been awarded.
13. Additionally, the sharing of information with West Sussex County Council will ensure that organisations are not being double-funded for the same purpose.
14. A Contract is signed at the application stage by organisations seeking funding that details the terms and conditions under which the grant is given, including the return of all monies to the Council should the purpose for which the grant is awarded not materialise. In respect of Facility Grants, the Council may impose additional safeguards.
15. All organisations are requested to complete an End of Grant Report at the end of the funding period and required to submit information relating to the grant including purchase invoices, details of the number of residents benefiting from the grant, annual accounts, how the grant was used etc.

16. It is considered that these measures would mitigate the main risks from materialising and indicate a low-risk to the successful outcomes arising from this report.

Equality and customer service implications

17. As part of the assessment process all of the organisations applying for funding from the Council have complied with the required conditions of funding and have the requisite policies and procedures in place including any other relevant legislation.

Legal Implications

18. The Council is not obliged to provide grant funding, but by virtue of section 1 of the Localism Act 2011, it is able to do anything which it considers is likely to achieve the promotion of the economic, social or environmental wellbeing of its area. This includes the incurring of expenditure, giving financial assistance to any person (or organisation) and entering into arrangements or agreements with any person.

Background Papers

- Grant applications and associated documentation for the Community & Economic Development and Facility Grants are held in the Community Services, Policy and Performance Section.

APPENDIX A

Facility Grants Scheme * new application

| | |
|-----------------------------------|---|
| Town: | East Grinstead |
| Title Of Project: | Facility improvements |
| Applicant: | East Grinstead Sports Club (EGSC) |
| Type Of Applicant: | Registered Charity (no. 1091114) |
| Previous Grants In Past 5+ Years: | £5,000 – EG Cricket Club refurbish cricket square (2016) £20,000 – new boiler (2014) £45,000 – EG Hockey Club water based pitch (2013) £16,918 – EG Cricket Club outdoor cricket nets (2013) £200,000 – re-provision of squash courts (2011) |
| Grant Request To MSDC | £ 139,870 (83%) |
| Total Project Cost: | £ 167,690 |

Financial Summary

Sources of funding and whether secured

| | |
|-----------------------------|-------------------|
| East Grinstead Cricket Club | £4,625 (secured) |
| Wave Leisure / EGSC | £23,195 (secured) |
| Total | £27,820 |

Summary Of Project Proposal And Aims

Capital improvements to upgrade the reception, gym changing, café and bar, improve security through the installation of outdoor lighting and CCTV, expand car parking and upgrade the cricket pitch drainage with a view to increasing membership, maximising income and improving efficiency.

Background

Grant applications from the East Grinstead Sports Club (EGSC) and East Grinstead Cricket Club (based at the Sports Club) were considered by the Cabinet Grants Panel on 5 June 2017. These applications were both deferred pending further information about governance arrangements, the business model and plan.

EGSC is the Charity that owns and provides the multi-sport, fitness and social facility, which provides a base for twenty sports clubs and organisations. Its focus is on sport, in particular youth participation, sport for all and activities for the older generation. It is open to the whole community and has over 1,000 local youngsters and over a 1,000 local adults who use the facility regularly. It has an annual footfall of between 225,000 and 300,000.

The sports include hockey, cricket, netball, junior football, badminton, squash, racketball, tennis, table tennis, lacrosse, basketball and volley ball. The objects of the charity are:

- To provide sport recreation and fitness facilities for the people of East Grinstead and neighbouring communities
- To educate, encourage, coach and train all ages to participate in sport, recreation and fitness activities
- To raise funds to sustain and improve the facilities and participation in sport.

On 1 October 2017, the EGSC board of trustees agreed to grant Wave Leisure a twelve-year operating lease. Wave Leisure Trust Limited is a Charity and Social Enterprise currently managing eight leisure facilities and Newhaven Fort.

Wave Leisure has identified a need to create a more welcoming and engaging environment, 'which appeals not only to the current membership, but also to those who are under-represented in sport such as females, over 55's and those who have additional physical or learning needs'. This project is part of a longer term plan to upgrade the facilities to increase membership, maximise income and improve energy efficiency.

The Sports Club has applied for a Facility Grant toward the cost of a major overhaul of the facilities which includes improving the reception area (£10,000), remodelling the gym changing (£35,000), bar and café refurbishment (£15,000), creating a social space for children and young people (£10,000), improving heating and ventilation controls (£10,000), upgrading the air conditioning (£10,000), installing LED lighting in the sports hall (£20,000), CCTV (£2,595) and extra security lighting (£600), replacement of external plant room doors (£2,000), improving access to the car park and creating additional parking space to improve safety and ease congestion (£35,000) which amounts to £150,195. In addition, the cricket club requires £17,495 (based on a revised quotation) toward the cost of installing new drainage for the cricket field to address severe flooding.

The implementation will be carried out by the Wave Leisure on EGSC's behalf and three competitive prices will be expected for each significant element of the capital expenditure plan. Work is due to take place between September 2018-August 2019.

The sports club received planning permission to improve the car park and access in 2015 (Ref: DM/15/1773).

Letters of support in respect of the application for facility improvements at the East Grinstead Sports Club have been received from Felbridge Badminton Club,

CD Phoenix Netball Club, East Grinstead Hockey Club, East Grinstead Cricket Club, Dunnings Squash and Racketball Club, Meads Junior Football Club, East Grinstead Town Council and Wave Leisure Trust. The Town Council supports the use of s106 funds for the improvements and highlights the Sports Club's international standard facilities and the need to maintain prestige and support the local community.

Governance And Management

EGSC Trustees are responsible for the overall governance and management of the Charity's business. They must develop strategy, ensure compliance with relevant laws and regulations, secure adequate resources and monitor the effectiveness of day-to-day management of EGSC's operations.

The format of ongoing monitoring of the operating lease to deliver the growth in fitness membership, financial viability and increased participation will include detailed quarterly reports and progress meetings between Wave Leisure's CEO and the EGSC Trustees.

Each individual sport and club books the use of the facilities with the operator. Clubs that use EGSC as a home base negotiate a user agreement with the operator.

The Liaison Committee (TLS) is formed of representatives of the regular user groups and will meet at least every two months. The purpose of the TLC to work in partnership with the EGSC Board and Wave Leisure Trust to develop and implement a long term strategic plan for EGSC.

Membership includes the Chairperson and an additional representative of each affiliated club (Badminton, Cricket, Hockey, Meads Football, Netball and Squash), a representative of the Gym membership and two Trustees nominated by the EGSC Board. Representatives of Wave Leisure Trust will be invited to attend each meeting of the Committee to discuss matters of mutual interest.

The EGSC Board representatives will give a report of The Liaison Committee business at each EGSC Board meeting. Affiliated club representatives will provide feedback to their members.

Individuals, who are members of the affiliated clubs, are members of the charity and each member is entitled to vote on matters raised at the charity's AGM, including on the appointment of Trustees.

Head Of Finance Comments

- Independently examined accounts have been submitted for the year ending 30th September 2016 which show a deficit of £10,868.
- Total income was £97,974; mainly generated from Rents received (£52,168), Donations and Legacies (£37,758), Grants (£5,759), Fees re Project Management Costs (£2,000) and Interest (£289).

- Total expenditure was £108,842; consisting of Supplies and Services (£108,842).
- Balances held at the end of the period showed Net assets of £2,538,645 comprising of Tangible assets £2,536,083, Debtors £18,666, Cash £157,237, Creditors (£58,644) and Creditors due after more than 1 year (£114,697).

How Does The Project Meet The Council's Aims?

Financial Independence – EGSC and Wave Leisure are both committed to ensure the future financial viability of the facility. EGSC as a charity, is now in a much stronger financial position, as over the last 7 years, it has repaid most of its outstanding debts which restricted its ability to progress. EGSC and Wave are developing a long term financially sustainable plan for the facility

Effective and Responsive Services - An improved EGSC health, fitness and sporting environment will provide more attractive sports and leisure facilities for the community. It can continue to increase the physical activity of the population in the area and is available to all. A more welcoming environment will enable EGSC to provide health and fitness opportunities for additional families in the Mid Sussex Area.

Strong and Resilient Communities - The facilities and services provided by the EGSC health, fitness and sporting environment are available to all, and support the MSDC objectives of equal opportunities for all, improving engagement, and participation in their community and the leading of full and rewarding lives.

Corporate Grant Assessment Group Evaluation Of The Project

The original grant application, drawn up in discussion with a potential operator, included greater investment in gym equipment and the total project cost amounted to £333,000 which would have created a large funding gap. This is a more realistic proposal which will ensure the long term future of the Sports Club. An operator has been appointed on a long-term lease creating security for the local community who wish to participate as players and volunteers in health, fitness and sporting activities. The new operator is keen to work with the users of the club and the formation of the TLC should ensure better partnership working. The improvements will make the facility more energy efficient and cost effective to run. They will also make it more welcoming and user friendly which will help to boost membership numbers making the operation more financially viable.

Overall score: 9

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel awards East Grinstead Sports Club the following:

- £127,000 toward the cost of facility improvements which is made up of: £60,107.25 (P35/779 Land to the west of Imberhorne Lane),

- £10,741 (PL12-000896 Caffyns Garage, 12-14 King Street),
- £12,877.13 (PL13-000019 Land at 218 London Road),
- £7,914.88 (PL13-000617 St James House, 150 London Road),
- £5,296.74 (PL13-000677 Land at North End Club, 32-33 North End) Formal Sport S106 monies and £5,073.80 (P35/602e Land at Dunnings Mill Snooker Club),
- £16,969.57 (P35/694 Land rear of 240-258 Holtye Road),
- £3,300 (St James House, 150 London Road),
- £5,531.63 (PL13-000680 Land at 33-35 Cantelupe Road) and
- £4,125 (PL13-000415 Land at Sussex House, London Road) Local Community Infrastructure S106 monies to fund the car park.
- £12,870 for cricket pitch drainage which is made up of: £12,067 (PL13-000680 Land at 33-35 Cantelupe Road) and £803 (PL13-000617 St James House, 150 London Road) Formal Sport S106 monies.
- Plus, a grant of £4,000 for cricket nets (see Appendix B), making a total of £143,870.

This grant offer is made subject to the following special conditions:

- ***the project must be completed within 2 years of project funding being obtained***
- ***TLC to meet every two months for the duration of the project to monitor progress, minutes to be made available on request***

APPENDIX B

Community And Economic Development Grants Scheme * new application

| | | |
|--|----------|--|
| Name Of Organisation | : | Age UK East Grinstead |
| Purpose For Which Grant Is Sought | : | Defibrillator |
| Total Project Cost | : | £1,872 |
| Amount Of Grant Sought | : | £1,872 |
| Previous Grants | : | £3,500 – Volunteer Village Agents (2017) £15,071 p.a. – 3 year Partnership Agreement (2016) |

Background Information

Age UK East Grinstead and District is an Age UK brand partner and an independent local charity, with responsible for its own sustainability. The organisation aims to work with and for local older people to make a positive difference to their wellbeing and quality of life, focusing particularly on those at greatest risk of loneliness and social isolation.

Age UK East Grinstead offers a variety of services ranging from regular centre based activities to a respite service for those living with dementia and their Carers. They charge for some of their services but this is kept at a low cost to be fully accessible.

The project is to install a defibrillator at the Swan Mead Activity Centre for the resuscitation of heart attack victims. The nearest defibrillator is at East Grinstead Library, too far away to be reached and brought back to the Centre within the 5-minute 'golden time' for success. There are usually over 30 members in the Centre on days when it is open, and this figure can reach as high as 50; the majority of them are well over pension age and others with mobility problems. There is thus a high risk of heart problems even with those appearing to be in good health. It is hoped that the machine can be placed outside the main doors for access by the general public in the area as well as by members and guests in the Centre.

It must be noted that to provide the maximum benefit to the community (i.e. members of the public needing resuscitation after a heart attack) the defibrillator will need to be positioned outside Swan Mead for public access when the Centre is not open. This will require (a) permission from the landlord, and (b) the additional purchase of an all-weather case with an integral alarm to sound when it is opened and deter theft and / or vandalism. It will also need to be connected for providing an alert to the ambulance service if this is possible in the area.

Head Of Corporate Resources Comments

- Independently examined accounts have been submitted for the year ending 31st March 2017 which show a deficit of £24,042.
- Total income was £325,091; mainly generated from Income from Charitable activities (£123,757), Donations (£102,916), Grants (£92,391), Membership fees (£3,820), Other trading activities (£2,104) and Investment income (£103).
- Total expenditure was £301,049; consisting of Staff related (£172,153) and Supplies and Services (£128,896).
- Balances held at the end of the period showed Net assets of £84,761, comprising of Tangible assets £1,091, Debtors £16,780, Cash £79,850 and Creditors (£12,960).

Corporate Grant Assessment Group's Evaluation Of The Project

Age UK East Grinstead and District is currently in receipt of an MSDC Partnership Agreement Grant to provide a weekly 30 hour programme of day activities for older people, aged 50+ years and living independently in the town and surrounding area. They are also in receipt of a MSDC Community and Economic Development Grant of £3,500 to develop a Village Agents project. This application is for a defibrillator to be installed at Swan Mead Activity Centre in East Grinstead. The Assessment Group consider this a useful project which will assist residents and visitors of East Grinstead in a time of need.

Overall Score: 8

The Project Meets The Following Corporate Objectives

Strong and Resilient Communities – The giving of this grant for a defibrillator will lessen the pressure on Council caregiving and attendance Services for those who suffer heart attacks by allowing speedier resuscitation and thus reducing the resultant damage to allow the victim to carry on a normal life.

The installation of a defibrillator at Swan Mead will allow an immediate response to any heart attack in the Centre or nearby, saving lives and reducing the probability of brain damage to those who survive attacks but have suffered reduced blood flow to the brain. This will reduce and possibly eliminate the burden of after care for heart attack survivors to the NHS and to the various Council Care Providers.

Recommendation

That the sum of £1,872 from the Community and Economic Development Fund to Age UK East Grinstead to purchase a defibrillator and housing to be installed at the Swan Mead Activity Centre.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|--|
| Name Of Organisation | : | Ardingly Parish Council |
| Purpose For Which Grant Is Sought | : | Refurbishment of public conveniences |
| Total Project Cost | : | £2,000 |
| Amount Of Grant Sought | : | £1,500 |
| Previous Grants | : | £5,000 – Zip Wire for Playground (2017) £4,593 – Ardingly Village Allotments (2015) |

Background Information

Ardingly Parish Council owns Ardingly Recreation Ground which provides facilities for residents; local sports clubs; the primary school; walkers; and visitors. These facilities include a sports pavilion; public toilets; tennis courts; and children's playground. The Council also has its own allotments and current projects include the Ardingly Traffic Calming Scheme; refurbishment of the sports pavilion; and involvement with community projects. The Parish Council represents the interests of the local community. The Parish Council are also Custodian Trustees to Hapstead Hall, a village hall that is used by many of the community clubs and organisations.

The public toilets, situated on the Ardingly Recreation Ground are in need of some attention as they are not an attractive facility to use. The toilets need new doors, signage, a general paint and retiling. The facilities are used by residents, visitors to the village, people passing through the village on journeys and passing tradesman and are therefore of benefit not just to residents of Ardingly but generally many residents in the Mid Sussex area. The facilities will be made much more presentable and with better signage once the work is completed. The Parish Council spends approximately £3,000 - £4,000 on the maintenance of these facilities per annum. A specification of the works was attached with the application.

The Parish Council have made an assumption that the works will cost circa £2,000. They are applying for £1,500 and will contribute £500 themselves. Two quotations have been received to date, citing £2,452 and £2,376 inclusive of VAT.

Head Of Corporate Resources Comments

Ardingly Parish Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

Corporate Grant Assessment Group's Evaluation Of The Project

The Corporate Grant Assessment Group feel that this project will benefit residents of Ardingly and the surrounding area by upgrading essential facilities which are open to everyone and very well used. This capital project cannot be funded through a Facility Grant as there are no suitable s106 funds available.

Overall Score: 5

The Project Meets The Following Corporate Objectives

Effective and Responsive Services - We all need to use the toilet several times each day, this might be when we are away from our homes, at work, on holiday or simply commuting from place to place. The improved facilities will be much nicer for visitors and will enable users of the recreation to stay and play for longer.

Recommendation

That the sum of £1,500 from the Community and Economic Development Fund be agreed as a contribution toward refurbishment of the public conveniences in Ardingly.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|-------------------------------------|
| Name Of Organisation | : | Burgess Hill Community Radio |
| Purpose For Which Grant Is Sought | : | Studio set up costs |
| Total Project Cost | : | £5,981 |
| Amount Of Grant Sought | : | £4,996 |
| Previous Grants | : | None |

Background Information

Burgess Hill Community Radio is an internet based community radio station that has been broadcasting since September 2016 (although they are anticipating to be granted an FM licence within the next two months). Over the last 12 months they have had over 15,000 listeners. They are staffed by local volunteers who provide a range of different programmes twenty-four hours per day.

Their current studio facility is a small office on the top floor of a serviced office building. The access is by three flights of stairs, with no lift, and is not DDA compliant. They want to encourage people with disabilities to broadcast or help in other ways, and need premises with level access. They already have one wheelchair-bound presenter who has to record his show in his own home using basic equipment and facilities. It is not efficient and it is difficult for him to feel part of the team. They have been offered the lease of an empty shop unit opposite the Help Point in Church Walk, Burgess Hill which allows level access. The premises has two rooms which would make ideal studios as well as a space for volunteers to work on other aspects of running a radio station, such as social media and sponsorship / advert sales.

The move to Church Walk, as well as providing better access would double their studio capability giving them an 'on-air' studio and, a training and production studio where they can teach new presenters and producers how to operate the equipment and to help them develop their presentation skills without the added pressure of being 'on-air'. This grant will be used to fund the purchase and installation of the infrastructure and equipment necessary to create a new studio facility and bring the existing equipment into operation at the new premises. A full list of equipment required was attached with the application and includes a burglar alarm to cover the entire premises.

Head Of Corporate Resources Comments

- Unaudited accounts have been submitted for the year ending 5th April 2017 which show a deficit of £6,165.

- Total receipts were £3,962; mainly generated from Sales (£2,912) and Donations (£1,050).
- Total payments were £10,127; consisting of Supplies and Services (£10,127).
- Balances held at the end of the period showed Net Liabilities of £6,165, comprising of Tangible assets £3,830, Debtors £1,152, Cash £81 and Creditors (£11,228).

Corporate Grant Assessment Group's Evaluation Of The Project

This application is to improve and enhance the radio studio for Burgess Hill Community Radio, which benefits the southern area of the District. This project will enhance and extend their existing services and make the facilities more accessible. The Assessment Group consider this a useful project which will help the organisation to develop and more sustainable in the longer term.

The accounts show a deficit which is attributed to project start-up costs for equipment (funded through a loan by from the Directors) and the slow build-up of advertising and revenue. The organisation has already secured £1200 per annum in sponsorship to cover the increase in the annual rent and is confident that revenues will increase.

Overall Score: 8

The Project Meets The Following Corporate Objectives

Sustainable Economic Growth – Community groups can advertise their events, giving them greater coverage and potentially higher income. In addition they have the ability to connect with the housebound and those disconnected to be aware of what is happening in the community. Local businesses can advertise at much lower rates than elsewhere and, with local programmes aimed specifically at the communities in south Mid Sussex, any income generated by increasing local expenditure will be contained largely within the district.

Strong and Resilient Communities – Frequently community radio is seen as putting the heart in the community as it provides a cohesive effect bringing local groups and businesses together. Their programme of involving local groups, organisations and businesses can better be achieved with two studios. In addition, they work closely with all public authorities in the area to help them achieve their aims. An example of this is the BHTC Mayor's Blog and the health work they are doing with the MSDC Wellbeing Team.

Recommendation

That the sum of £4,996 from the Community and Economic Development Fund be agreed to purchase and install the infrastructure and equipment to create a new radio studio.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|------------------------------------|
| Name Of Organisation | : | Creatives Across Sussex CIC |
| Purpose For Which Grant Is Sought | : | Willow Fest |
| Total Project Cost | : | £ 4,900 |
| Amount Of Grant Sought | : | £ 4,900 |
| Previous Grants | : | None |

Background Information

Creatives Across Sussex work strategically with local, regional and national partners to enable and deliver cultural initiatives. They work in partnerships to create high-quality arts projects with communities in Sussex.

Following discussions at multi agency meetings in which the lack of community engagement in the Willow Way area was highlighted, Creatives Across Sussex are seeking to deliver an event in Willow Way (Hurstpierpoint) aimed at targeting isolation and initiating engagement with young people in stimulating activities.

This grant will be used to develop a one-off participatory arts project for families to include theatre, arts and crafts and music which will provide an opportunity for informal consultation with resident of all ages. The activities will provide a platform for relaxed, unstructured conversations to learn from residents what they feel they need in the area.

The information will be used to create a larger-scale Arts Engagement Project during the school summer holidays in 2018 and will help to identify a group of local residents who might be interested in taking on roles to create and promote local projects. This project will be separately funded through an Arts Council bid and financial contributions from partners.

Creatives Across Sussex are actively working with the Council's Community Services Team and Clarion Futures Communities to ensure the project works alongside the other initiatives and becomes sustainable in the longer term.

The project will be monitored and evaluated using a variety of methods including, discussion meetings, recordings, film and photographs, attendance records, demographic information on those who attend and surveys for qualitative feedback.

Head Of Corporate Resources Comments

- Unaudited accounts have been submitted for the year ending 31st March 2016 which show a deficit of £1,707.

- Total income was £125,475; mainly generated from Grants (£104,425), Local Authority (£14,455), Management fee (£6,525) and Interest (£70).
- Total expenditure was £127,182; consisting of Supplies and Services (£127,182).
- Balances held at the end of the period showed Net assets of £1,000, comprising of, Debtors £201, Cash £8,387 and Creditors (£7,588).

Corporate Grant Assessment Group's Evaluation Of The Project

Willow Way has been identified through multi agency discussion as an area that needs improved engagement with young people and the wider community. Previous initiatives had been well supported by residents of all ages and the lack of current provision shows a need for a short term as well as a longer term plan of events.

The project will impact on a significant number of residents in an area previously identified as a Think Family area and is still considered an area of need. Although Hurstpierpoint is a thriving village with various opportunities available for young people including sports and arts, there is evidence to suggest that residents in Willow Way do not tend to take part and this project therefore aims to build community relations and local confidence.

The Assessment Group considers that a grant for this event will have a wide and significant impact on the community and recommends an award of the full amount requested.

Overall score: 11

The Project Meets The Following Corporate Objectives

Effective and Responsive Services - The project aims to bring together existing partners working within the community for the benefit of the local residents. The long term aim is to create and mentor a group of people from within the community who are willing to act as leaders for future projects.

Strong and Resilient Communities - The project aims to address needs for community cohesion, activities for young people, isolation of both young parents and older people. It aims to offer new ways of understanding and enjoying the neighbourhoods, broadening perspectives of residents, forge new partnerships to act as a basis for cultural activities, empower local champions, enable skills development, inspire active lives and encourage aspiration.

Recommendation

That the sum of £4,900 from the Community and Economic Development Fund be agreed to deliver a community arts project working with the residents of Willow Way area.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|---------------------------------------|
| Name Of Organisation | : | Cuckfield Parish Council |
| Purpose For Which Grant Is Sought | : | Commemorative Sculptured Bench |
| Total Project Cost | : | £3,000 |
| Amount Of Grant Sought | : | £3,000 |
| Previous Grants | : | None |

Background Information

Cuckfield Parish Council looks after the facilities in Cuckfield, including: cemetery; skate park; open spaces; public toilets; lights; allotments etc.

The application is for funds to install a commemorative sculpture in the form of a feathered bench. The material will be galvanised steel with a zinc spray. This will be situated in the area of the cemetery where the unmarked graves of the stillborn babies delivered at Cuckfield Hospital have been buried over many years up to the early 1990s. There is currently no public marker at the cemetery to acknowledge the presence of these babies. Recent publicity has produced a lot of public interest and support, with many people only now discovering where their baby is.

Cuckfield Parish Council along with Cuckfield Museum and the Mayor of Cuckfield are keen to see this sculpture installed. This exciting sculpture will be commissioned by Christian Funnel, a Sussex based sculptor, who recently completed 'The Shoal', Seaford's community bench, in the spring of 2017, on Seaford's Pier Close. This has become an iconic attraction for Seaford, organised by Seaford Town Council. We hope this will become a similar draw for Cuckfield, especially providing a place for grieving parents to focus on when visiting the Cemetery. The feathered bench will cost in the region of £3,000 plus installation fees.

Head Of Corporate Resources Comments

Cuckfield Parish Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

Corporate Grant Assessment Group's Evaluation Of The Project

Cuckfield Museum researched the cemetery records held for the stillborn babies buried within the cemetery, and the number is in excess of 500. A recent article in the Mid Sussex Times has generated a lot of interest from families who experienced a loss and who only now have discovered their child was buried.

The discovery of the location of these babies has already created much happiness for those families who, until now, have never known where the baby was taken. It is important to publicise and commemorate these babies, to ensure they are not forgotten, as well as providing a place to mourn and for reflection, the proposed sculptured bench should be a good project to acknowledge the history of the location.

Overall Score: 6

The Project Meets The Following Corporate Objectives

Strong and Resilient Communities - This sculpture is about the community, not only to those who have been directly affected by the tragedy of losing a baby, but also to create community awareness of the babies that are buried within the Cemetery. Historically this has been an open secret with very few people being aware of what happened to their baby after it was born. The aim of installing a commemorative bench is to broaden the awareness of the babies, and what happened to them. It is about creating a place for people to mourn and remember their loved ones.

Recommendation

That the sum of £3,000 be agreed as a grant to Cuckfield Parish Council towards the cost of a commemorative sculptured bench located within Cuckfield Cemetery.

Facility Grant made up of the following Section 106 Public Art contributions - £73 (P35/688 Land at Chatfield Road) and £2,927 (P35/708 Land at Bylanes Close).

| | | |
|--|---|--|
| Name Of Organisation | : | Disability Access – East Grinstead Area |
| Purpose For Which Grant Is Sought | : | Advice on disability matters |
| Total Project Cost | : | £5,000 |
| Amount Of Grant Sought | : | £1,000 |
| Previous Grants | : | 2017 - £1,000 - Overheads 2016 - £1,000 - Overheads 2015 - £1,000 - Overheads 2014 - £800 - Overheads |

Background Information

Disability Access promotes the rights and interests of disabled people and works to ensure that they are not discriminated against with regard to access to and use of commercial and public services and premises. Membership is free of charge and has increased to 200.

The group works with local planning authorities to ensure that commercial applications do not infringe disability legislation. They also work closely with highways authorities, transport providers and facilities to ensure access opportunities for all.

Disability Access runs a Free Loan Service for mobility equipment including electric scooters, manual wheelchairs and other mobility equipment which is valued by users and carers. They also work in cooperation with WSCC Library Service and the East Grinstead Visually Impaired Readers Group which meets at the library every month. The Group funds purchase of equipment and taxi transport to and from meetings for members.

The Group provides advice to disabled people on equality issues and advice to the providers of goods and services, including the District Council. The grant will enable them to continue their support for disabled people and maintain an office which is open four mornings a week, staffed entirely by volunteers.

They have secured £300 from East Grinstead Town Council. The Group accepts donations from local organisations and individuals. The Group continues to organise other fundraising efforts including, in the last year, the Waitrose 'Charity of the Month' collection.

Head Of Corporate Resources Comments

- Unaudited accounts have been submitted for the year ending 31st March 2017 which show a surplus of £6,236.

- Total income was £13,391; mainly generated from Grants (£12,719) and Donations (£672).
- Total expenditure was £7,155; consisting of Supplies and Services (£7,155).
- No Balance Sheet was provided.

Corporate Grant Assessment Group's Evaluation Of The Project

Disability Access reviews the weekly planning applications list published by the Council and routinely comments on commercial applications. They act as a consultee to represent the views of people with disabilities and as such are a valuable resource. They also provide equipment and support for people with disabilities and opportunities for them to take part in social activities.

Overall Score: 7

The Project Meets The Following Corporate Objectives

Financial Independence - Any assistance to disabled people and their carers which increases their mobility and ability to get out and about also potentially improves their financial independence. Their free Mobility Equipment Service directly assists in providing a cost effective substitute for buying or renting with the advantage of a flexible and friendly Service.

Effective and Responsive Services - Their aim is to be responsive and effective to all enquiries for advice, help and services. They also do all they can to ensure that, when they make representations to service providers, local authorities and transport providers, their members concerns are addressed in an effective and timely manner.

Sustainable Economic Growth - They consider that the Mobility Equipment Loan Service provides a means to extend the life of equipment which may otherwise be left in a state of disuse. It is a fact that such equipment is not always required for an extended period due to deteriorating health of the user and their service provides a means for it to be donated for extended use.

Strong and Resilient Communities - Improving access and facilities for disabled people and those with mobility problems promotes more healthy lifestyles by increasing physical activity and social contacts. This is also very important in improving the lives of carers. Their efforts in helping to provide safer and cleaner neighbourhoods, for example dropped kerbs, access to bus stops, control of pavement parking and clutter, and other general access issues contribute to improving communities.

Recommendation

That the sum of £1,000 from the Community and Economic Development Fund be agreed as a grant to Disability Access – East Grinstead to provide advice on disability matters.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|---|
| Name Of Organisation | : | East Grinstead Cricket Club |
| Purpose For Which Grant Is Sought | : | Upgrade cricket practise nets |
| Total Project Cost | : | £ 4,445 |
| Amount Of Grant Sought | : | £ 4,000 |
| Previous Grants | : | 2013- £16,918 Cricket nets and equipment 2013- £2,041New cricket nets 2016- £5,000 Refurbish cricket squares |

Background Information

East Grinstead Cricket Club is run by volunteers and provides the opportunity for anyone from the local community of any age or gender to experience and participate in the game of cricket at a level they feel comfortable with. There is a strong emphasis on juniors, male and female and the club runs league teams in many local Sussex and Surrey Leagues. The coaching schemes are open to members of other clubs. The Club was awarded the highly respected ECB ClubMark accreditation in 2007.

The Club is seeking funds to upgrade and make the practice nets safer for use by all. The current nets have suffered vermin damage and are not fit for purpose and due to the amount of coaching taking place simultaneously, the nets need to be safe and secure to prevent someone being struck by a stray cricket ball.

The club has seen a significant rise in the number of teams and the success of the ALL STARS programme has led to a rise in the demand for the facilities.

The success of the project will be monitored by the numbers attending the coaching sessions and the levels of player retention. The secure nets will be assessed after a season on their safety and effectiveness.

Head Of Corporate Resources Comments

- Unaudited accounts have been submitted for the year ending 30th September 2017 which show a deficit of £1,052.
- Total income was £39,869; mainly generated from Subscriptions (£16,168), Advertising / Fundraising (£13,953) and Grants (£9,748).
- Total expenditure was £40,921; consisting of Supplies and Services (£40,921).
- Balances held at the end of the period showed Net assets of £17,430 comprising of Debtors £987 and Cash £16,443.

Corporate Grant Assessment Group's Evaluation Of The Project

The Club has a wide appeal and its facilities are popular with teams across Sussex. The Assessment Group feel that it is important to support local sports clubs to ensure that residents (particularly young people) have access to quality coaching delivered on fit for purpose facilities.

East Grinstead Cricket Club is unable to apply for a Facility Grant as they do not have security of tenure in their own right as they are based at East Grinstead Sports Club. East Grinstead Sports Club has submitted a Facility Grant application for premises improvements, including cricket pitch drainage.

It is suggested that this grant be considered alongside the Facility Grant application and awarded as part of the part of the grant to the sports club, using S106 funds (see Appendix A).

Overall Score: 7

The Project Meets The Following Corporate Objectives

Financial Independence - East Grinstead Cricket Club is totally self-funding and the grant will help to sustain this.

Strong and Resilient Communities - The aim is to train and retain members, male and female, to ensure the club is sustainable for the long-term future. Many of the players in the senior teams have come through the junior training programme.

Recommendation

That the sum of £4,000 be agreed as a grant to East Grinstead Sports Club to upgrade the East Grinstead Cricket Club practise nets

Facility Grant made up of the following Section 106 Formal Sport contributions - £1,200 (P35/529 Land at 164-172 Holtye Road) and £2,800 (P35/501 Mariners and Redwood, Lewes Road).

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|--|
| Name Of Organisation | : | East Grinstead Town Council |
| Purpose For Which Grant Is Sought | : | Family Events Programme 2018 |
| Total Project Cost | : | £30,000 |
| Amount Of Grant Sought | : | £5,000 |
| Previous Grants | : | £4,000 – Summer Events Programme (2017) £4,000 – Summer Events Programme (2016) £47,302 – St Swithuns Church Wall (2015) £2,500 – Summer Music Concert (2015) |

Background Information

The Town Council promotes East Grinstead and provides local services including: allotments; cemeteries; town events; tourism services; supports local charities; liaises with statutory services for the good of the town; statutory consultee for local matters; undertakes minor works; highways via contracts with WSCC and community via contracts with MSDC (graffiti removal); provides litter bins; notice boards; street furniture; maintains buildings for community hire (East Court and Old Court House); maintains Town Clock; the McIndoe Statue; flower beds; and civic planting.

East Grinstead Town Council intends to deliver a programme of free family Events throughout the year from April – November 2018. These will include the 'East Court Live' outdoor summer concerts, 'Feast Grinstead' a local produce and wine festival and Christmas celebrations - the Rotary tree of lights switch, the Town Council lights switch on and the High Street traders 'Big Reveal' late night shopping event.

These Events are well established and have grown in popularity. They are expected to attract 1,600-2,000 people per event, most of whom are East Grinstead residents.

The programme of Events costs £30,000 in total which is broken down as £8,000 for East Court Live, £2,000 for Feast Grinstead and £20,000 for Christmas Events. The Town Council has secured £25,000 through their budgets and is seeking a contribution of £5,000.

The Events will be marketed through posters, banners, the Town Council's website, local press and radio, social media and direct mail with schools and local groups.

Head Of Corporate Resources Comments

East Grinstead Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

Corporate Grant Assessment Group's Evaluation Of The Project

These are annual events that build on the success of previous years. The Corporate Grant Assessment Group feel that this project will benefit residents of East Grinstead and the surrounding area by providing a year round programme of free family events that are fun, accessible and open to all sections of the community.

Overall Score: 6

The Project Meets The Following Corporate Objectives

Sustainable Economic Growth - Additional outdoor community events, family fun days and entertainment are free of charge. This allows attendance by everyone. The entertainment events again provide an opportunity for all ages to be involved. Provided by the Town Council and financially supported by MSDC this is good community leadership, listening to the community and meeting their needs. The Events are diverse allowing something for everyone to engage with, whilst experiencing good quality entertainment locally. The Feast Event will show case local providers of food and drink, artisan producers and local businesses encouraging the community to shop local. This supports the local businesses leading to an increased sustainable local economy.

Strong and Resilient Communities – These Events will lead to promotion of the town and community which in turn will promote and enhance a strong and resilient community. The Feast Grinstead will help to encourage home cooking through demonstrations and introducing new ingredients and promoting culinary adventures and a healthy seasonal diet. Encouraging community and discouraging anti social behaviour through joint pleasurable experiences.

Recommendation

That the sum of £5,000 from the Community and Economic Development Fund be agreed as a contribution toward an annual programme of free family events in East Grinstead.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|--|
| Name Of Organisation | : | East Grinstead Town Council |
| Purpose For Which Grant Is Sought | : | World War 1 Centenary Events |
| Total Project Cost | : | £4,000 |
| Amount Of Grant Sought | : | £2,000 |
| Previous Grants | : | £4,000 – Summer Events Programme (2017) £4,000 – Summer Events Programme (2016) £47,302 – St Swithuns Church Wall (2015) £2,500 – Summer Music Concert (2015) |

Background Information

The Town Council promotes East Grinstead and provides local services including: allotments; cemeteries; town events; tourism services; supports local charities; liaises with statutory services for the good of the town; statutory consultee for local matters; undertakes minor works; highways via contracts with WSCC and community via contracts with MSDC (graffiti removal); provides litter bins; notice boards; street furniture; maintains buildings for community hire (East Court and Old Court House); maintains Town Clock; the McIndoe Statue; flower beds; and civic planting.

The Town Council wishes to commemorate the centenary of the end of WWI with two public events. Armed Forces Day is regularly celebrated in the town with a Service of Remembrance at East Court followed by exhibitions and demonstrations. This year in addition; to emphasise the importance of the year, both locally and nationally, the Town Council wants to include activities to create a more immersive and educational experience for families, with the addition of an historical re-enactment and children's activities.

East Grinstead's Remembrance Sunday Service at the War Memorial in the historic High Street has been growing in size year by year. The Service in 2014 saw a huge increase in numbers and an uplift is expected in 2018. This year there is a call for towns to join with the National Beacon Lighting Event during the evening of 11th November 2018.

East Grinstead Town Council is mindful of the aging population who will wish to attend both events and feel that it will be difficult to expect the older generation to turn out for both, especially in this winter month in view of the 7p.m. lighting time. The Town Council plans to allow residents to feel part of both celebrations by having a live video feed of the beacon (to be lit earlier) and the Service at East Court relayed to the High Street. They therefore require technical equipment and expertise for a two location event. A grant from Mid Sussex would enable them to

build on the current events and deliver a special commemoration of this important historic year in an enhanced and dignified way.

The Programme of Events costs £4,000 in total which is broken down as £2,000 for each event. The Town Council has secured £2,000 through their budgets and is seeking a contribution of £2,000.

The Events will be marketed through posters, banners, the Town Council's website, local press and radio, social media and direct mail with schools and local groups.

Head Of Corporate Resources Comments

East Grinstead Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

Corporate Grant Assessment Group's Evaluation Of The Project

Applicants are generally expected to complete one project before applying for another grant. However as this is a significant date to commemorate and a one-off event the Corporate Grant Assessment Group feels that this project is worthy of support and a second award is appropriate in this instance.

Overall Score: 6

The Project Meets The Following Corporate Objectives

Strong and Resilient Communities – These Events offer promotion of the town which in turn will promote and enhance a strong and resilient community. Using local businesses where additional expertise is required will lead to an increased sustainable local economy and engaging with local groups to deliver the projects builds strong community connections. Putting on free and diverse events allows attendance by everyone, in turn discouraging anti social behaviour through joint educational and thought provoking, safe experiences locally by instilling a sense of pride.

Recommendation

That the sum of £2,000 from the Community and Economic Development Fund be agreed as a contribution towards two events to be held in East Grinstead to commemorate the centenary of the end of World War 1.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|---|
| Name Of Organisation | : | Experience Mid Sussex (c/o Borde Hill Gardens) |
| Purpose For Which Grant Is Sought | : | Joint marketing campaign |
| Total Project Cost | : | £ 4,500 |
| Amount Of Grant Sought | : | £ 3,000 |
| Previous Grants | : | 2017 - £2,500 Promotional video |

Background Information

Experience Mid Sussex, set up in 2015, comprises of the finest venues, hotels and attractions in the region. The organisation aims to drive tourism in the region by attracting new visitors to Mid Sussex, referring visitors from one of the member organisation to another as well as generating visits from local residents.

Current membership includes Borde Hill Garden, Wakehurst Place, High Beeches Garden, South Lodge Hotel, Ockenden Manor Hotel, Gravetye Manor Hotel, Hickstead All England Showground, Ridgeview Wine Estate, Bolney Wine Estate, Kingscote Wine Estate and Bluebell Railway. Bluebell Wine Estate is also planning to join in 2018.

The Group are seeking funds to work together to promote Mid Sussex venues and visitor attractions through the purchase of marketing tools to increase their exposure through social media and printed advertising. They have engaged a marketing expert to help them devise a marketing plan and have all contributed to secure match funding of £1,500 for the joint campaign, from their own resources.

The marketing campaign will include a targeted digital advert, inclusion in the quarterly Tourism South East E-newsletter and a headed banner on the website, participation in Meet Beyond London to promote Mid Sussex as business tourism destination and a Royal Mail leaflet drop to distribute a jointly produced flyer to households in specific post code areas.

Head Of Corporate Resources Comments

- Unaudited accounts have been submitted for the year ending 31st December 2016 which show a surplus of £1,881.
- Total income was £5,792; mainly generated from Grants (£2,917) and Membership (£2,875).
- Total expenditure was £3,911; consisting of Supplies and Services (£3,911).

- Balances held at the end of the period showed Net assets of £1,927, comprising of Cash £1,927.

Corporate Grant Assessment Group's Evaluation Of The Project

The Assessment Group recognise the key role Experience Mid Sussex plays in the District to promote tourism and provide leisure facilities for local residents. The group comprises of 12 organisations that employ local residents and offer services to local people, working in partnership to positively impact on the District. Tourism makes a significant contribution to the local economy and the Assessment Group would like to support the further development of this group. The lead applicant is a registered charity, the project meets the assessment criteria and is recommended for funding.

Overall Score: 7

The Project Meets The Following Corporate Objectives

Sustainable Economic Growth – Through their joint offer and a collaborative marketing campaign, the group aims to make local residents aware of the leisure options available on their door-steps and attract visitors from further afield.

Recommendation

That the sum of £3,000 from the Community and Economic Development Fund be agreed as a contribution towards a joint marketing campaign to promote Experience Mid Sussex.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|---|
| Name Of Organisation | : | Fixers – Public Service Broadcasting Trust |
| Purpose For Which Grant Is Sought | : | Youth and Mental Health Project |
| Total Project Cost | : | £ 4,972 |
| Amount Of Grant Sought | : | £ 4,972 |
| Previous Grants | : | None |

Background Information

Fixers is a champion of youth social action. It recruits young volunteers to build unique projects around issues that matter most to them, including mental health stigmas, raising awareness of physical disabilities and LGBTQ bullying. Their projects support young people to campaign about the things they care about to their local community. Fixers is a national charity but all projects work to address local issues and benefit local people. The organisation has an established relationship with ITV news and a project is broadcast every month.

The organisation is seeking funds to deliver a project in Mid Sussex to address mental health and wellbeing in the community to be led by young people, based on their personal experience.

A Young People's Coordinator will make contact with young people and help them decide on the project topic and build a plan for delivery. The aim is to identify what needs to be fixed based on their experiences, why change is needed and identify who needs to hear their voice. During the process, the young people will be helped to establish connections with organisations in their community. The young people will work with the Creative Resource Team to produce the project resource: this could be a film, poster campaign, leaflet app or any other format. The project will be launched with a special event in Mid Sussex and the resources produced by the young people will be disseminated through social media channels and many of their projects go on to be featured in local and national media.

In-depth studies have identified a lack of opportunity for young people from marginalised and vulnerable groups to take part in social action for tackling issues. The project is designed to provide a platform through which to campaign about the things they care about. The project will be monitored with a log of the young people's progress throughout the project. An end-of-project evaluation will look back on the young people's involvement, assess the impact, reflect on their successes and understand the personal development they have undertaken. The project will be overseen by the Director of Communications and Creative Lead.

Head Of Corporate Resources Comments

- Audited accounts have been submitted for the year ending 31st March 2016 which show a deficit of £257,154.
- Total income was £2,783,966; mainly generated from Fixers (£2,439,094), Donations and Legacies (£344,235) and Investment income (£637).
- Total expenditure was £3,041,120; consisting of Staff related (£2,093,743) and Supplies and Services (£947,377).
- Balances held at the end of the period showed Net liabilities of £66,154, comprising of Tangible assets £30,230, Debtors £55,244, Cash £5,608 and Creditors (£157,236).

Although the accounts show a significant deficit, the organisation has filed more recent accounts with the Charities Commission which show an improving, though still uncertain, financial situation. The Head of Corporate Resources considers the financial risk to the Council to be limited particularly as grant payments are made in arrears, on receipt of evidence of project expenditure.

Corporate Grant Assessment Group's Evaluation Of The Project

Young people's mental health and wellbeing has been identified as a key need in the District and the project is designed to co-produce a resource that delivers messages on what is important to young people. The Assessment Group feel that the project will enable young people to explore mental health issues with a positive outcome and use the outcomes to benefit the wider community. The project meets the assessment criteria and is recommended for funding.

Overall Score: 11

The Project Meets The Following Corporate Objectives

Sustainable Economic Growth – The project will give young people the vital skills and support they need to be members of society. Young people will be supported into employment by developing employability skills and broadening their networks.

Strong Resilient Communities –The benefits will be targeted towards the local community as well as participants and encourage good mental wellbeing practice and encourage people to speak out and feel less isolated by mental health struggles. The project will also draw together different groups and organisations into a conversation with local young people helping to strengthen communities.

Recommendation

That the sum of £4,972 from the Community and Economic Development Fund be agreed as a grant to the Public Service Broadcasting Trust for a Youth and Mental Health Project on the condition that they present their proposals to the Better Young Lives Network Group.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|---|
| Name Of Organisation | : | Grace Eyre Foundation |
| Purpose For Which Grant Is Sought | : | Friendship Group for people with learning disabilities |
| Total Project Cost | : | £ 11,887 |
| Amount Of Grant Sought | : | £ 5,000 |
| Previous Grants | : | None |

Background Information

Grace Eyre aims to deliver a suite of Services so that adults with learning disabilities can gain the skills, knowledge and independence to achieve their dreams. The organisation currently works across Brighton & Hove, East Sussex, Lambeth, Hammersmith and Fulham, Kensington and Chelsea, Westminster and West Sussex. Their Services include Supported Living to support people living on their own or in shared accommodation; Shared Lives where people with learning disabilities live within a carer's home and a range of social activities. They also provide affordable, secure homes for rent and have a community theatre where users can gain work skills.

The organisation is seeking funds to set up a Friendship Group in Mid Sussex. Evidence from their existing service users suggests that people with learning disabilities find it difficult to make and meet friends and participate fully in community life, often leaving them feeling lonely and frustrated. The Friendship Group will be a one year project led by people with disabilities and volunteers to support and co-ordinate meet ups. The project will employ one part-time Project Manager without learning disabilities and a person with learning disabilities as a part-time Project Assistant.

The Project will be monitored and evaluated by measuring the changes in people's knowledge, skills and attitudes via pre and post questionnaires and informal observation, along with audio visual material produced by participants. The applicant has indicated they will raise the match funding needed to deliver the Project through grants from a variety of Trusts and Foundations and based on their successful track record this should be achievable.

Head Of Corporate Resources Comments

- Independently audited accounts have been submitted for the year ending 31st March 2017 which show a deficit of £78,741.
- Total income was £5,794,273; mainly generated from Charitable activities (£5,221,198), Donations (£194,651), Grace Eyre Housing CIC (£352,138), Purple Playhouse Theatre CIC (£22,514), and Investment income (£3,772).

- Total expenditure was £5,873,014; consisting of Staff related (£3,324,027), Supplies and Services (£2,531,177) and Premises related (£17,810).
- Balances held at the end of the period showed Net assets of £1,809,270, comprising of Tangible Assets £1,874,007, Debtors £583,912, Cash £633,375, Creditors (£584,663) and Creditors due after more than 1 year (£697,361).

Although there is a deficit for the year of £78,741, the organisation has unrestricted reserves of £1.37M. The Accounts do not point to one factor causing the overspend and while balancing the budget is necessary for the organisation long term, they have sufficient reserves to not make it a short/medium term concern.

Corporate Grant Assessment Group's Evaluation Of The Project

There are currently few friendship groups or befriending groups available for people with learning disabilities in Mid Sussex and the Assessment Group feel that it would benefit the District to be able to offer more Services to residents with learning disabilities. The Friendship Group will be user led and free to join and is recommended for funding.

Overall Score: 10

The Project Meets The Following Corporate Objectives

Strong and Resilient Communities – The project aims to provide a consistent and reliable source of friendship for people with learning disabilities. The activities will enable people to take part in sports and active lifestyle choices that improve their physical health and emotional well-being leading to long-term sustainability and true independence.

Recommendation

That the sum of £5,000 from the Community and Economic Development Fund be agreed as a grant to Grace Eyre to set up a Friendship Group for people with learning disabilities

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|--|
| Name Of Organisation | : | Haywards Heath Cricket Club |
| Purpose For Which Grant Is Sought | : | Flat Sheet Pitch Cover |
| Total Project Cost | : | £840 |
| Amount Of Grant Sought | : | £840 |
| Previous Grants | : | £1,266 – Groundsman's equipment (2017) £1,194 – Mobile cricket net (2016) |

Background Information

Haywards Heath Cricket Club is based at Clair Hall, it was founded in 1897 and has a thriving colts section (Reception to Year 12) and enter seven Teams in the North & Mid Sussex Junior Cricket League and two Senior Teams that compete in the Sussex Premier Cricket League, plus a 3rd XI in the Mid Sussex Stoner Conference. The Sunday and Midweek XIs play friendlies, entertain tourists and social sides throughout the summer.

Haywards Heath Cricket Club holds the ECB/Sport England Club Mark Accreditation. This Scheme is a national programme that recognises good practice in a number of areas such as Child Welfare. A club that has been awarded Club Mark has high standards of child protection and safety, quality coaching, equal opportunities and good management.

The District Council is responsible for maintenance of the outfield and the Club is responsible for maintaining the cricket table. The Club is seeking a grant toward the cost of a ground sheet cover which will make the job of their voluntary groundsman easier and more effective. The old cover leaks in a number of places and despite consistent repairs, water continually gets on to the prepared pitches and this requires attention not only before being used, but also afterwards when individual divots made on the softer surface each need raising with a screwdriver and soil, and further rolling if the pitch is to be reused.

The Club has recently invested considerable sums in ground (square) renovation and in more training equipment and is starting to build a cash reserve against contingences (such as the old roller needing replacement).

Head Of Corporate Resources Comments

- Unaudited accounts have been submitted for the year ending 31st October 2017 which show a surplus of £11,744.
- Total income was £41,985; mainly generated from Social and Fundraising (£14,526), Subscriptions (£11,373), Sponsorship (£5,710), Grants (£5,283),

Match Funds & Indoor nets (£4,127), Gift Aid (£476), Advertising (£390) and Donations (£100).

- Total expenditure was £30,241; consisting of Supplies and Services (£29,394) and Premises related (£847).
- Balances held at the end of the period showed Net assets of £14,155, comprising of Cash £14,155.

Corporate Grant Assessment Group's Evaluation Of The Project

The Assessment Group feels that this modest grant toward a new flat sheet pitch will have a big benefit. It will greatly improve the provision of training and match facilities for the both children and adults by ensuring that prepared grass pitches on the square stay can be adequately protected during periods of bad weather.

Overall Score: 7

The Project Meets The Following Corporate Objectives

Strong and Resilient Communities - Club members undertake many voluntary roles in maintaining the Clubhouse and Clair Park itself as well as offering local children and adults the opportunity to participate and spectate whether in training or matches. By participating in cricket within an organised club environment, local children develop fitness and stamina, balance and coordination, social skills, team building skills and personal responsibility. Haywards Heath Cricket Club has around 15% of its juniors classified as non-white and a significant number of senior players. Women's cricket is also growing quickly throughout the country and the club has both female junior and senior players that play alongside male juniors and seniors.

Effective and Responsive Services - The cover will last for a number of years and so is an extremely efficient contribution to the health of the club and to the services that the club provides for the local children and the wider community.

Recommendation

That the sum of £840 from the Community and Economic Development Fund be agreed as a grant to Haywards Heath Cricket Club towards a flat sheet ground cover.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|--|
| Name Of Organisation | : | Haywards Heath Town Council |
| Purpose For Which Grant Is Sought | : | South Road tree planters |
| Total Project Cost | : | £20,000 |
| Amount Of Grant Sought | : | £10,000 |
| Previous Grants | : | £300 – Hanging Baskets Planting (2017) £500 – Sport Taster Day (2016) £500 – Jubilee Gardens Upgrade (2016) £750 – Peace Garden Memorial (2015) |

Background Information

Haywards Heath Town Council provides statutory and discretionary services to the residents of Haywards Heath, including Civic duties for the Town.

Haywards Heath Town Council, subject to highways authority approval and consultation with shop holders, wishes to undertake a project to green South Road in Haywards Heath through the introduction of 36 trees, which will be placed at 1.5 meter intervals (being planted at a height of 4m growing to around 8m high) along each side of the road on the public footpath.

These trees will be placed in specially designed troughs and the trees will be suitable for placement on the public highway. At the present time it is known, in line with highways regulations, that the troughs can be placed along South Road so public consultation and funding is the next step. The project aims to make the road more appealing to visitors to the Town Centre who use the shops and be a starting point to enable a change of the Town Centre street scene due to changes in its use resulting from the Haywards Heath relief road opening.

Feedback from shop holders will also be sought at the consultation stage and after the trees have been placed to see if there are any upwards trends in spend and footfall within the Town Centre. The application states that the cost of the project is £20,000, and that HHTC has allocated £10,000 through the precept in its 2018/2019 budget as 50% of the funding.

Haywards Heath Town Council believes that there is a need to change the dynamics of South Road to make people want to visit and stay in the Town Centre. This project has been adopted by the Town Council as part of its aspirational 'Art of the Possible' strategy and the regeneration of South Road is also a priority in the West Sussex County Council Haywards Heath Transport Study (Atkins Report); with suggested public realm improvements to South Road, resulting from the study, being included in the MSDC District Plan infrastructure

delivery plan as a grade 1 priority. The Haywards Heath Transport Study went out to full consultation with stakeholders and was agreed through a three tier working group (WSCC/MSDC/HHTC). Improvements to South Road are also included in the Haywards Heath Neighbourhood Plan, which went through a stringent consultation process and was formally adopted at public referendum.

“Haywards Heath Greening Project - environmental improvements to Perrymount Road, The Broadway, South Road and Sussex Road - Designated Town Centre Area and Perrymount Road” is listed in the MSDC Infrastructure Delivery Plan, to occur in 2020.

Head Of Corporate Resources Comments

Haywards Heath Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

Corporate Grant Assessment Group's Evaluation Of The Project

This project for public realm improvements could potentially be funded through Local Community Infrastructure developer contributions but the S106 funds received by the Council have been nominally ‘ring-fenced’ for highways schemes.

The applicant has applied for £10,000 and the limit for Community & Economic Development grants is £5,000.

In addition, the Council's Landscapes Contract Manager has reservations about the scheme due to the width of the pedestrian path and the difficulties of growing healthy trees in planters.

As a consequence, the Grants Assessment Group considers that a grant of £5,000 is the maximum that should be awarded to this project.

Overall Score: 9

The Project Meets The Following Corporate Objectives

Financial Independence – This project and other planned improvements could assist in increasing an offer in the Town Centre to increase the dwell and spend time of residents, which in turn will make South Road more desirable for new businesses to move to thus enhancing the shopping offer to residents. The above is also true to supporting the Orchards Shopping Centre.

Sustainable Economic Growth – Haywards Heath Town Council is conscious that South Road as a destination for shopping is not as appealing as it should be and there is also a changing usage of the road due to the opening of the relief road. The Project looks to be a piece in the jigsaw of promoting Sustainable

Economic Growth by providing an environment where people will want to come and shop and then stay for other purposes.

Strong and Resilient Communities – The proposal could enhance the public realm for the community and it is hoped that it will increase the offer of being a place where people wish to shop and socialise thus providing a stronger community as people will be less inclined to leave the Town to shop and be more inclined to integrate in the shopping area.

Recommendation

That the sum of £5,000 from the Community and Economic Development Fund be agreed as a grant to Haywards Heath Town Council for Trees and Tree Planters in South Road (subject to approval from West Sussex County Council Highways Team).

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|--|
| Name Of Organisation | : | Haywards Heath Town Council |
| Purpose For Which Grant Is Sought | : | A 'World War 1 Victoria Cross Commemorative Paving Stone' and town wide celebration of the centenary of the RAF |
| Total Project Cost | : | £9,300 |
| Amount Of Grant Sought | : | £4,900 |
| Previous Grants | : | £300 – Hanging Baskets Planting (2017) £500 – Sport Taster Day (2016) £500 – Jubilee Gardens Upgrade (2016) £750 – Peace Garden Memorial (2015) |

Background Information

Haywards Heath Town Council provides statutory and discretionary services to the residents of Haywards Heath, including Civic duties for the Town.

In 2018 the Town Council is holding two high profile civic events. The first, in partnership with the District Council, will be the placement of a 'World War 1 Victoria Cross Commemorative Paving Stone' for Sergeant George Arthur Knight, a Haywards Heath born resident who was a recipient of the Victoria Cross. The second event will see a Town wide celebration to mark the centenary of the RAF which will be combined with Haywards Heath Town Day in 2018 on the 8 September 2018. The Town Day will be dedicated to celebrating this remarkable achievement and raising awareness and funds for the Armed Forces and ex-Service personnel. The Council signed an Armed Forces Community Covenant on the 13 September 2014 to recognise and appreciate our Armed Forces and the sacrifices they made for our safety and well-being.

This year marks the 100 year anniversary of World War 1 and there is more significance for the Town with an event to honour our home grown VC winner and 100 year anniversary of the Haywards Heath RAF. HHTC will lead the community to share these experiences and the reality of war and to educate the younger generation on our War time history. They will remember everyone with honour and dignity to show the biggest debt of gratitude to those who fought for our freedom over 100 years ago.

They will monitor the outcome of both Events by the delivery of each event and the level of attendance. They will also send out feedback forms to the community organisations who attend Town Day. These two Events will cost £9,300 and the Town Council will contribute £4,400 through their budgets.

Head Of Corporate Resources Comments

Haywards Heath Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

Corporate Grant Assessment Group's Evaluation Of The Project

Applicants are generally expected to complete one project before applying for another grant. However as this is a significant date to commemorate and a one-off event the Corporate Grant Assessment Group feels that this project is worthy of support and a second award is appropriate in this instance.

The Corporate Grant Assessment Group feel that this project will benefit residents of Haywards Heath and the surrounding area, and acknowledge, recognise, and appreciate our Armed Forces and the sacrifices they made for our safety and well-being. These two significant events will highlight the great debt we all owe to the Armed Forces community past and present, and we should ensure these events that free, accessible and open to all sections of the community.

Overall Score: 10

The Project Meets The Following Corporate Objectives

Strong and Resilient Communities – Both Events are free and open to the whole community to attend with a large number of groups / organisations attending that are either based in the Town or serve the Town. Over 100 organisations attend Town Day and are able to raise much needed funds for and promote their cause / charity. The awareness also gives residents of the Town the opportunity to find out about the cause / service and gives residents an opportunity to access the cause / service and find out what is on offer and how they can benefit.

With regards to the VC Winner Event, local armed forces cadets, police, brownies, cubs and scouts also attend and take part in the remembrance services. The event is also open to the public to come along and find out about the VC winner, or about the HH War Memorial and simply to pay their respects. The Town Council is also looking to make a capital investment to the War Memorial itself to enable the stone to be placed. The education and increasing of awareness, which will be conveyed through both events, will enforce the message of community cohesion and education.

Recommendation

That the sum of £4,900 from the Community and Economic Development Fund be agreed as a contribution toward these two commemorative events in Haywards Heath.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|---------------------------------------|
| Name Of Organisation | : | Hurstpierpoint Gymnastics Club |
| Purpose For Which Grant Is Sought | : | Gym classes and equipment |
| Total Project Cost | : | £6,469 |
| Amount Of Grant Sought | : | £4,900 |
| Previous Grants | : | None |

Background Information

Hurstpierpoint Gymnastics Club offers affordable gymnastics training to young people from 3 to 16 year old. Classes cater for 400 children every week and are run by fully qualified coaches, assisted by both assistant coaches and senior gymnasts. The club has a strong family friendly feel to the groups, encouraging participation by children with a wide range of abilities. In order to make keep classes affordable awards are given out with no extra cost, leotards are subsidised and additional affordable sporting and cultural activities and experiences are offered to the young people.

The club aims to be inclusive and charges £40 per term for school age children and £35 per term for pre-school children. The classes are currently fully booked with waiting lists for every group.

The Club is seeking a grant to enable them to continue to offer activities without raising fees toward the cost of - a rent increase, subsidised leotards, equipment upgrade, transport for enrichment activities/trips, awards and competitions for the gymnasts.

The success of the project will be monitored by the participation numbers, increase in competition numbers and an increase in the percentage of children wearing the club kit.

Head Of Corporate Resources Comments

- Unaudited accounts have been submitted for the year ending 4th April 2016 which show a surplus of £1,830.
- Total income was £40,269; mainly generated from Subscriptions (£40,269).
- Total expenditure was £38,439; consisting of Supplies and Services (£38,439).
- No Balance Sheet was provided.

Corporate Grant Assessment Group's Evaluation Of The Project

Having access to varied sports provision in the district helps to encourage active lives. Hurstpierpoint Gymnastics Club enables children at a young age to get involved in active sports and learn new skills. The Club aims to provide their classes at an affordable level to encourage wide participation and the grant would enable them to sustain current activities without increasing fees. As the Community & Economic Development Fund does not fund day-to-day running costs it is suggested that a grant should be awarded to fund the additional activities and equipment only - equipment upgrade (£300), transport for enrichment activities/trips (£500), awards (£650) and competitions (£450) for the gymnasts.

Overall Score: 8

The Project Meets The Following Corporate Objectives

Financial Independence – By ensuring that activities are affordable, families can participate without the need for further financial assistance enabling them to make choices for their children.

Strong and Resilient Communities – Participation in purposeful activity is encouraging the children to make the best of themselves and to support others in their group to achieve new skill levels.

Recommendation

That the sum of £1,900 from the Community and Economic Development Fund be agreed as a grant to Hurstpierpoint Gymnastics Club toward development activities and equipment.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|---|
| Name Of Organisation | : | Kingscote Valley Association (c/o East Grinstead Sports Association) |
| Purpose For Which Grant Is Sought | : | Weirwood Reservoir cycle path proposal |
| Total Project Cost | : | £ 5,000 |
| Amount Of Grant Sought | : | £ 5,000 |
| Previous Grants | : | £3,000 – KVA Launch (2016) |

Background Information

The Kingscote Valley Association was formed in 2015 to develop and promote the Kingscote Valley as a rural destination for leisure activities and associated services, amenities and events. The group consists of ten organisations that aim to work together with local councils, business groups, government agencies and other relevant bodies to raise the profile of tourism and lobby for the development of paths and cycle routes infrastructure.

Membership is open to organisations in Mid Sussex and the surrounding area that are interested in furthering this work. There is a one-off joining fee to cover inclusion on the website and an annual membership fee of £100.

The Kingscote Valley Association is seeking to upgrade a stretch of public footpath along the north side of Weirwood reservoir to create a permissive cycleway to enable cyclists to complete a circuit of the reservoir. The three landowners over whose land the cycleway would pass have agreed in principle to allow the upgrading on their land.

The footpath runs along the Mid Sussex District boundary and links with a number of footpaths to the north and bridleway routes to East Grinstead and the Forest Way.

The Association is seeking funding to develop a business plan to show the viability and costs of building a permissive cycleway across private land. They aim to gain commercial sponsorship to improve the cycling amenities in the Kingscote Valley.

Head Of Corporate Resources Comments

- Independently examined accounts for East Grinstead Sports Association have been submitted for the year ending 30th September 2016 which show a deficit of £10,868.

- Total income was £97,974; mainly generated from Rents received (£52,168), Donations and Legacies (£37,758), Grants (£5,759), Fees re project management costs (£2,000) and Interest (£289).
- Total expenditure was £108,842; consisting of Supplies and Services (£108,842).
- Balances held at the end of the period showed Net assets of £2,538,645 comprising of Tangible assets £2,536,083, Debtors £18,666, Cash £157,237, Creditors (£58,644) and Creditors due after more than 1 year (£114,697).

Corporate Grant Assessment Group's Evaluation Of The Project

The proposed route would complement the developing Mid Sussex Cycle Network by providing improved leisure facilities that connect with existing public right of way. It can prove very difficult to gain landowners consent to take these kinds of projects forward so this is a positive development which will encourage healthy lifestyles and increased visitors to the area. The Corporate Grant Assessment Group is keen to support this initiative but is reluctant to commit the maximum award to a speculative proposal and therefore suggest a grant offer of £3,000 toward the project costs. The lead applicant is a registered charity, the project meets the assessment criteria and is recommended for funding.

Overall Score: 4

The Project Meets The Following Corporate Objectives

Strong and Resilient Communities – The project will help the local community by providing opportunities for exercise and enjoyment of the countryside, for all age groups.

Recommendation

That the sum of £3,000 from the Community and Economic Development Fund be agreed as a grant to the Kingscote Valley Association toward the development of a business plan to support the Weirwood Reservoir cycle path proposal.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|--------------------------|
| Name Of Organisation | : | Mid Sussex Active |
| Purpose For Which Grant Is Sought | : | Girls Get Active |
| Total Project Cost | : | £ 6,600 |
| Amount Of Grant Sought | : | £ 4,200 |
| Previous Grants | : | None |

Background Information

Mid Sussex Active provides young people with the opportunity to engage in Sport, Health and Physical Activity Programmes in schools. Mid Sussex Active organise a wide-ranging programme of school competitions, leadership programmes, professional development for PE Coordinators, teachers and coaches and sports clubs.

The funds will be used to deliver a Girls Get Active Mid Sussex Programme targeting hard to reach girls who may be at risk of becoming disengaged with sport and physical activity. Two blocks of six weekly of sessions will take place targeting twelve girls in each block. The total engagement figures would be around 240 secondary school age girls from Mid Sussex schools.

The project aims to target the natural drop off of girls participating in regular physical activity in the local area using the local leisure centres and schools as a safe space for girls to take part in a positive activity.

The success of the project will be based on continual feedback from participants using feedback forms and questionnaires. Registers of attendance will also be collated.

The organisation has identified match funding from within its own sources.

Head Of Corporate Resources Comments

- Independently examined accounts have been submitted for the year ending 31st August 2017 which show a surplus of £817.
- Total income was £199,672; mainly generated from MSA Affiliations (£117,500), Grants (£42,191), School Games (£34,938), PESS CPD (£4,815), Interest (£148) and Inclusion (£80).
- Total expenditure was £198,855; consisting of Supplies and Services (£198,855).
- Balances held at the end of the period showed Net assets of £215,077 comprising of Debtors £4,276, Cash £236,857 and Creditors (£26,056).

Corporate Grant Assessment Group's Evaluation Of The Project

There is increasing evidence that the importance of physical activity needs to be instilled at a young age. The project will enable 240 young girls who are at risk of disengaging with sports and physical activity to take part in activities in an informal and fun environment. The sessions will be co-produced with the young girls with regular feedback to ensure it keeps them engaged. Taster sessions will take place during school time but the majority of sessions will be extra-curricular, at lunchtime or after school. Girls Get Active recommended for part- funding as there is a clear need for the project but the Community and Economic Development cannot be used to fund education activities in school hours.

Overall Score: 8

The Project Meets The Following Corporate Objectives

Effective and Responsive Services – The project will encourage community leadership by working with local community groups and schools to run the project. Holding the sessions in at school sites, thereby enabling easy access allows full inclusion.

Strong and Resilient Communities – By offering the sessions to primary age children, the project aims to establish healthy habits earlier and tackle issues around inactivity from an early age.

Recommendation

That the sum of £2,100 from the Community and Economic Development Fund be agreed as a grant to Mid Sussex Active toward the Girls Get Active Programme.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|--|
| Name Of Organisation | : | Nature Nurture Community Forest School |
| Purpose For Which Grant Is Sought | : | Community Forest School family sessions |
| Total Project Cost | : | £ 4,135 |
| Amount Of Grant Sought | : | £ 3,415 |
| Previous Grants | : | 2015 - £1,000 Kit and training costs 2017 - £2,400 Summer sessions for families |

Background Information

Nature Nurture deliver Forest School/woodland activities in the Mid Sussex area for families of pre-school and primary aged children. They aim to encourage parents and children outside and into the woods to play and learn. Different woodland sites are used across Mid Sussex. Family sessions provide families an opportunity to play and explore the woodland, build dens, learn about nature, hunt for bugs and get creative using hand tools.

The organisation is seeking to fund twelve family sessions in Bedelands Nature Reserve, Scrase Valley Nature Reserve (close to the Bentswood Community and Children and Family Centre) and East Grinstead Sports Club. The sessions will run for between 1.5 & 2 hours each for up to 15 families/20 children in woodland accessible to communities. The funds would also help pay for training for three active volunteers.

Evidence suggests that Forest Schools encourage children and families to reconnect with nature. Children gain in confidence and skills, learn to manage risk and play in a way that challenges them. The 2017 of their summer/autumn sessions proved very popular and the organisation currently has a waiting list.

The project will be monitored using evaluation forms at the end of each session. Children will be asked for feedback using visual prompts and games. Volunteers will be asked to feedback on the courses attended and how these have impacted on their skills and confidence.

Head Of Corporate Resources Comments

- Unaudited accounts have been submitted for the year ending 31st January 2017 which show a deficit of £800.
- Total income was £15,525 mainly generated from Sessions/Courses/Workshops (£8,525) and Grants (£7,000).
- Total expenditure was £16,325; consisting of Staff Related (£10,552) and Supplies and Services (£5,773).
- No Balance Sheet was provided.

Corporate Grant Assessment Group's Evaluation Of The Project

The organisation has been awarded funding previously from MSDC and whilst the Assessment Group recognise the positive impact Forest Schools have on families, it would like to see evidence from the organisation of long term planning for sustainable funding. The Assessment Group however, would like to enable the sessions to take place along with the volunteer training opportunity and are therefore recommending a 50% award.

Overall Score: 7

The Project Meets The Following Corporate Objectives

Strong and Resilient Communities – The Group aims to encourage healthy lifestyles using accessible green space; encouraging families to use woodland sites located close to where they live for more active, healthier lives.

Sustainable Economic Growth – The aim is to upskill current volunteers to enable them to gain employment.

Recommendation

That the sum of £2,068 from the Community and Economic Development Fund be agreed as a grant to Nature Nurture for Community Forest School family sessions.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|---|
| Name Of Organisation | : | Poynings Volunteers |
| Purpose For Which Grant Is Sought | : | Play equipment at Poynings Recreation Ground |
| Total Project Cost | : | £5,163 |
| Amount Of Grant Sought | : | £2,500 |
| Previous Grants | : | None |

Background Information

Poynings Volunteers is a newly established a voluntary group that aims to 'work together for Poynings'. The members call upon each other or are called upon by the Parish Council, the Church, or other similar organisations, to help with various village tasks, e.g. traffic monitoring on bonfire night, or moving church equipment.

Members of Poynings Parish Council have received numerous verbal complaints mainly from parents and grandparents about the lack facilities at the children's playground, particularly for the very young. As a consequence, they are seeking funds to purchase and install a see-saw suitable for children under the age of six, in the children's play area on the Poynings Recreation Ground.

Mid Sussex District Council leases and manages the recreation ground at Poynings and the Group have been in discussion with our Estates Team who have provided them with quotes for suitable equipment.

If the application is successful, the Council would procure the equipment and arrange the installation to ensure it meets the required standards. Poynings Volunteers will be invoiced for the cost of the works.

They are hoping to receive £2,500 from West Sussex County Council and £163 from Poynings Parish Council.

Head Of Corporate Resources Comments

This is a newly established group and there are no published accounts available.

Corporate Grant Assessment Group's Evaluation Of The Project

Capital projects are usually funded through Section 106 contributions but due to the lack of development in Poynings the Council is not holding any funds that would be suitable for this project. Therefore, a Community and Economic Development Grant is considered appropriate as the new see-saw will improve the

lives and environment of those living in the village, and the project meets the criteria for funding.

Overall Score: 6

The Project Meets The Following Corporate Objectives

Strong and Resilient Communities - The enhanced play area will provide a much better facility and outlet for the children of Poynings and visitors, and in terms of leisure and outdoor facilities generally, and it will provide a much better level of service for parents and children alike. The lives of the children who want to take part in healthy outdoor play activities will be enhanced and improved by the provision of this new play equipment. There will be even greater opportunity for exercise and letting off steam, and interacting with a new and fresh piece of play equipment. This will enhance the use of this area and bring the community together with better facilities.

Recommendation

That the sum of £2,500 from the Community and Economic Development Fund be awarded to Poynings Volunteers toward the cost of a new see-saw.

Community And Economic Development Grants Scheme * new application

| | | |
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| Name Of Organisation | : | Respect Youth Club |
| Purpose For Which Grant Is Sought | : | Weekly Programme |
| Total Project Cost | : | £ 4,028 |
| Amount Of Grant Sought | : | £ 900 |
| Previous Grants | : | 2008 - £720 2010 - £720 2012 - £720 2014 - £720 2016 - £720 |

Background Information:

Respect Youth Club is a club for young people aged 9-16 years. The Club meets once a week at the Burgess Hill Scout Hut. They currently have 25 young people attending each week and have a total of 60 on their books. The club offers a range of indoor and outdoor activities and external agencies attend sessions to give the young people an understanding of 'Life in the Outside World'.

The Club is well connected with statutory agencies, including the Police and Fire and Safety. The Club has close ties with the Friends of the Burgess Hill Green Circle Network and members of this group regularly attend meetings or arrange for the children to visit Bedelands Nature Reserve.

The organisation is looking for funding to deliver as weekly Programme of activities. It aims to provide a safe meeting place for young people and somewhere they can interact positively with others and learn about opportunities available to them.

The success of the project will be evaluated from regular feedback from the local police, Town Councillors, local churches, resident associations and members of the public.

The organisation has secured £300 from WSCC and will proactively raise further funds through fundraising events. Burgess Hill District Lions have adopted the club under their 'Adopt a Youth Club' initiative and will be jointly fundraising with the club.

Head Of Corporate Resources Comments

- Unaudited accounts have been submitted for the year ending 31st May 2016 which show a surplus of £110.

- Total income was £3,745; mainly generated from Donations (£3,745).
- Total expenditure was £3,635; consisting of Supplies and Services (£3,635).
- Balances held at the end of the period showed Net assets of £5,269, comprising of Cash £5,269.

Corporate Grant Assessment Group's Evaluation Of The Project

The Respect Youth Club is a valued resource in Burgess Hill for both young people and the wider community. They have a proven record of engaging positively with young people in the area by impacting on their behaviour and exposing them to opportunities and experiences. The organisation has secured some additional funding from other sources and is proactively seeking to raise the remaining costs through fundraising. The project meets the assessment criteria and is recommended for funding.

Overall Score: 11

The Project Meets The Following Corporate Objectives

Strong and Resilient Communities – The Youth Club is an essential element to help strengthen the local community. Respect Youth Club works with community groups to help young people to develop skills and become better citizens.

Recommendation

That the sum of £900 from the Community and Economic Development Fund be awarded to the Respect Youth Club toward the cost of a weekly Programme.

Community And Economic Development Grants Scheme * new application

| | | |
|--|---|-------------------------------|
| Name Of Organisation | : | SignHealth |
| Purpose For Which Grant Is Sought | : | Young DeafHope Service |
| Total Project Cost | : | £ 4,950 |
| Amount Of Grant Sought | : | £ 4,950 |
| Previous Grants | : | None |

Background Information

SignHealth was established in 1986 and is dedicated to enhancing wellbeing and providing/improving healthcare services for Deaf people. The organisation aims to remove barriers to good health and wellbeing for Deaf people to prevent the high rate of mental and health problems and poorer quality of life experienced.

The organisation is seeking funds to deliver education and prevention workshops around domestic abuse at Hamilton Lodge School and College for Deaf children in Brighton for vulnerable Deaf children and young people at risk of abuse.

A series of sign language based workshops will provide a programme of social and emotional education on topics such as healthy relationships, staying safe, bullying, sexting and abuse. Further 1 to 1 support will be provided for young people who disclose abuse at home or in intimate relationships, or victims of bullying.

A number of students attending Hamilton Lodge are Mid Sussex residents and the organisation would like to fund workshops for these students. The project will be open to young people across East and West Sussex.

The success of the project will be measured using feedback form clients, schools, social workers and other services. Assessment tools will be Deaf-friendly, including films and role-plays and will evaluate the recovery and resilience of Deaf victims.

Head Of Corporate Resources Comments

- Independently audited accounts have been submitted for the year ending 31st March 2017 which show a surplus of £324,400.
- Total income was £6,273,363; mainly generated from Income from Charitable Activities (£5,140,020), Net Gain on Sale of Property (£813,336), Donations and Legacies (£158,098), Investments (£122,711) and Other trading activities (£39,198).

- Total expenditure was £5,948,963; consisting of Staff related (£3,535,570), Supplies and Services (£2,008,738) and Premises related (£404,655).
- Balances held at the end of the period showed Net assets of £4,263,533, comprising of Tangible Assets £88,107, Debtors £540,987, Stock £5,322,000, Cash £238,660, Creditors (£1,798,320) and Creditors due after more than 1 year (£127,901).

Corporate Grant Assessment Group's Evaluation Of The Project

The Assessment Group recognise that the project is designed to meet the needs of vulnerable young people and feel it has will positively impact on those who are beneficiaries of the project. However the project is not aimed at Mid Sussex residents and the Assessment Group feels that the project will provide only limited benefit to Mid Sussex residents. The project does not fully meet the assessment criteria and is therefore not recommended for funding.

Overall Score: 6

The Project Meets The Following Corporate Objectives

Effective and Responsive Services – Existing services for young Deaf people who have experienced domestic abuse is frequently inappropriate or denied as a result of communication barriers. The Project aims to explain about abuse, healthy relationships and how to access help in sign language for effective support. The knowledge will help to protect and keep young people safe. Services in turn will become more responsive to the needs of young Deaf people.

Recommendation

£ 0

Community And Economic Development Grants Scheme * new application

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|--|---|--|
| Name Of Organisation | : | South of England Agricultural Society |
| Purpose For Which Grant Is Sought | : | Young Craftsman of the Year Competition |
| Total Project Cost | : | £15,504 |
| Amount Of Grant Sought | : | £1,500 |
| Previous Grants | : | 2017 - £1,500 Young Craftsman of the Year 2016 - £1,000 Young Craftsman of the Year 2015 - £1,000 Young Craftsman of the Year |

Background Information

The South of England Agricultural Society is a registered charity that aims to showcase farming, agriculture and the countryside through annual seasonal country shows and events. It operates from the South of England Showground, a 150 acre site situated just outside Ardingly village. Central to the Society remit is the provision of educational events, grants, awards, bursaries and scholarships for people with an interest or involvement in farming, agriculture and other land based industries.

The Young Craftsman of the Year Competition is a prestigious competition open to young people aged 14-21 years. Entries include: Woodwork; Metalwork; Ceramics; Textiles; and Design and Technology.

The 2018 Young Craftsman of the Year Competition will be their 31st year and is unique in what it offers. It is staged at the South of England Show, Ardingly in June and usually attracts around 150 entries. The grant will part fund the prize fund of this competition.

The organisation has made a number of applications for sponsorship to support the event and fund the total project cost from the following organisations and individuals (as yet unsecured): The French Joinery Group, Mid Sussex Timber, Brewer & Sons, MDS, S E Business Systems, The Ironmongers Company, The Worshipful Co of Joiners and Ceilers, Mrs C A Green, Mrs E C Hayward and the Mid Sussex Fine Arts Society.

Head Of Corporate Resources Comments

- Independently audited accounts have been submitted for the year ending 31st December 2016 which show a deficit of £78,516.
- Total income was £2,243,674; mainly generated from Charitable activities (£1,127,350), South of England Events Centre (£778,206), Subscriptions (£133,178), Gain on Investment (£111,312), Rental income (£32,750),

Investment income (£24,651), Gain on revaluation of fixed assets (£15,447), Donations (£12,585) and Other income (£8,195).

- Total expenditure was £2,322,190; consisting of Supplies and Services (£1,730,647) and Staff related (£591,543).
- Balances held at the end of the period showed Net assets of £2,675,402 comprising of Tangible assets £1,888,388, Investments £1,024,715, Debtors £126,153, Stock £2,908, Cash £39,259, Creditors (£393,985) and Creditors due after 1 year (£12,036).

Corporate Grant Assessment Group's Evaluation Of The Project

The South of England Show is a prestigious local event which attracts a huge number of visitors to the District. The completion aims to encourage young people to develop their skills, it acknowledges achievement and should advance their careers. The Corporate Assessment Group considers this an appropriate use of funds and supports the application.

Overall Score: 5

The Project Meets The Following Corporate Objectives

Sustainable Economic Growth - this event embraces two of the South of England Agricultural Society's objectives, namely to promote crafts and skills and to encourage young people to stretch themselves and produce work of the highest standards. It is hoped that the awards will provide financial assistance and publicity to encourage the successful candidates to pursue and broaden their skills primarily in the Mid Sussex Area.

Recommendation

That the sum of £1,500 from the Community and Economic Development Fund be awarded to the South of England Agricultural Society toward the cost of the Young Craftsman of the Year Competition.

Community And Economic Development Grants Scheme * new application

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| Name Of Organisation | : | Sussex Association for Spina Bifida and Hydrocephalus (SASBAH) |
| Purpose For Which Grant Is Sought | : | Services to support people with Spina Bifida and Hydrocephalus |
| Total Project Cost | : | £ 9,733 |
| Amount Of Grant Sought | : | £ 2,000 |
| Previous Grants | : | 2017- £2,000 Support Services 2015 - £1,500 Support Services 2014 - £1,000 Support Services 2013 - £800 Support Services 2012 - £750 Support Services 2011 - £1,000 Support Services |

Background Information

SASBAH provide services for those with spina bifida and/or hydrocephalus. The organisation aims to make a real difference to the lives of those with spina bifida and/or hydrocephalus to enable them to gain greater levels of independence, confidence and self-esteem, greater social inclusion and the right levels statutory and other support.

Their Services include a social programme and buddy scheme, education advisor service, family support, youth work, residential breaks, a consultant led health clinic, community development and a social enterprise centre for training and work experience.

The Mid Sussex Local Support Group, which meets monthly, enables local service users and their families to share experiences, improve understanding of the conditions, combat social isolation, gain access locally to SASBAH support services, and keep SASBAH informed of their needs.

The organisation has secured £2,000 from: West Sussex Travel Society (£1,000), Cotton Trust (£250), Burgess Hill Town Council (£500) and SASBAH community fundraising (£250). They have also applied for funding from various other sources.

The organisation monitors and evaluates its projects using hard and soft output measures from service feedback forms, questionnaires and occasional audits.

Head Of Corporate Resources Comments

- Unaudited accounts have been submitted for the year ending 31st December 2016 which show a surplus of £51,078.
- Total income was £263,351; mainly generated from Grants (£171,555), SASPIRE Trading subsidiary accumulated surpluses (£46,813), Donations, Legacies and Subscriptions (£44,041), Investment Income (£720) and Trading subsidiary surplus (£222).
- Total expenditure was £212,273; consisting of Staff related (£134,722) and Supplies and Services (£77,551).
- Balances held at the end of the period showed Net assets of £167,273, comprising of Tangible assets £100, Debtors £37,695, Cash £132,238 and Creditors (£2,760).

Corporate Grant Assessment Group's Evaluation Of The Project

SASBAH provides a unique Service designed to meet the needs of vulnerable disabled individuals to create and develop their best opportunities. Their Services are offered free of charge and the organisation is proactively seeking match funding from a range of sources and this project is recommended for funding.

Overall Score: 10

The Project Meets The Following Corporate Objectives

Effective and Responsive Services - The Project works to alleviate pressure on NHS Primary Care by working with users to identify health risks at an early stage and working with housing and benefit providers to ensure the services offered suit the individual's needs. Service users are able to develop opportunities in community life, helping them to live richer and more fulfilling lives. This in turn helps the community as a whole to understand the needs of those with the conditions, and to appreciate that they have something to give to enrich community life.

Recommendation

That the sum of £2,000 from the Community and Economic Development Fund be awarded to SASBAH toward the cost of providing Services to support people with spina bifida and hydrocephalus.

APPENDIX C
END OF GRANT REPORTS 2016-2017
COMMUNITY & ECONOMIC DEVELOPMENT GRANTS

| Organisation | Award | Original purpose of grant | How the grant was used | How has the grant benefited residents of Mid Sussex | How many people in Mid Sussex have been given assistance as a result of the grant | Other sources of funding received for the project in the financial year 2016/17 |
|------------------------------------|--------|---|---|--|---|---|
| Age UK East Grinstead and District | £3,500 | The recruitment, training and support of volunteers to deliver the Village Agent Project. | <p>The project is progressing slower than anticipated. They have been trying to pull together funding streams to allow them to proceed and have recently been awarded monies to allow them to recruit a part time co-ordinator.</p> <p>They have recruited the coordinator for the project, who will be responsible for managing the volunteers; the recruitment of volunteers is underway.</p> | | | |
| Age UK West Sussex | £4,900 | Set-up of a 'Garden Room' at their new premises in Haywards Heath. | They have used the grant to purchase some cafe tables and chairs which have been of great benefit for the garden space. They have also purchased some raised beds, a shed and some gardening equipment to service the garden space and they are looking to their members to help maintain the garden room ongoing. | They are aiming to improve the general wellbeing of their customers by providing a variety of services including the garden room. As well as providing raised beds for easier maintenance they know their members have received a positive experience from being outside and relaxing in the garden. Members have been able to bring their family and friends to the centre to enjoy the surroundings outside over the Summer and Autumn months and this is something new and that wasn't an option to offer at their previous centre. | Approximately 300 people have benefitted as a result of the grant. | None |
| Albourne Parish Council | £5,000 | New climbing frame | The applicant has not drawn the funds down yet as the project is not completed yet. The Parish Council is working with Estates & Facilities to procure and install the | | | |

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| | | | equipment. | | | |
| Ashenground Community Centre | £500 | Open Afternoon Showcase Event | The grant was used to offset the cost of the Climbing Wall and Crazy Golf hired from Altitude Events as the main visible attractions on the green outside the Centre. | The grant benefited residents by giving them the opportunity of an afternoon's family entertainment whilst incurring no cost. It also helped the leaders of the groups that use the Centre to showcase their activities and encourage new members to join them. It gave Ashenground Community Centre's Trustees a chance to invite local residents who haven't necessarily seen the facilities to view what is on offer at the Centre. | Approximately 100 people attended the event during the afternoon, many of them staying for the whole time. | The remainder of the cost of the Open Afternoon was funded by their own Designated Fund which has built up from surpluses made in previous trading years. |
| Ashurst Wood Village Council | £3,000 | Ashstock Beer and Music Festival 2017 | <p>The grant has allowed the Village Council to hire a professional platform stage, to have improved sound facilities and a compere and sound crew throughout the event.</p> <p>The security barrier fencing was improved this year and they were able to provide better toilet provisions.</p> <p>Signage for the event was increased with more safety signs i.e. 'slow' warnings, 5mph, parent notices; and there were banners displayed around the village prior to the event.</p> | <p>Ashstock is about promoting a positive community spirit bringing people together of all ages, promoting youth music and providing opportunities for small businesses. There was a feel good, family atmosphere on Saturday, when residents and small businesses from Ashurst Wood attended, as well as people from East Grinstead and other local villages attending or providing children's activities or running stalls.</p> <p>The youth bands were young people from the surrounding area including two groups of students who attend Sackville School, ex Imberhorne School students, and other youngsters from either East Grinstead or surrounding villages. The hand -picked beers came from local breweries such as Albourne, Burgess Hill and Haywards Heath.</p> | <p>Twenty businesses profited from the event and/or promote their business through the programme. There were two World Challenge students raising funds towards their trips, five local groups promoted themselves (with three raising funds), and twelve youth bands including children from the local primary school perform.</p> <p>Estimated footfall throughout the event was in the region of 1,350 people.</p> | <ul style="list-style-type: none"> • Programme sponsorship £1,100 • Programme sales £1,352 • Children's inflatables £538,38 • Beer barrel sponsorship £300 • Estate Agent boards £200 • Tender fees £1,050 |
| Burgess Hill Shed | £1,580 | Setting up practical workshop space for adults | The grant enabled four people have to be trained for Emergency First Aid at Work and two people for Emergency First Aid. As a result BH-Shed has adequate cover and has been able to operate two days | The grant has enabled BH-Shed to operate in compliance with Health and Safety requirements and provide a community workshop. This enables them to provide a facility which brings people together to carry out craft activities. | They now have over 50 members who are directly benefitting and their families and friends benefit indirectly. | <ul style="list-style-type: none"> • Burgess Hill Town Council £978 to help with Safety Equipment; • West Sussex County to provide equipment (CIF for |

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| | | | per week. | <p>BH-Shed provides help for lonely and socially isolated people, by enabling them to engage with others through meaningful activities, which leads to improved health, self-esteem and well-being. Many are retired men, though there are female members and people who are unemployed or working. They have also helped people suffering from mental or physical illness and others that have become socially isolated.</p> <p>They have been able to help several community organisations and members of the public by repairing and refurbishing equipment and making specific products.</p> | Several members of the community and community groups have received assistance from BH-Shed in the past year. | <p>£1,482 and MBSF for £6,500).</p> <ul style="list-style-type: none"> • CIF grant to help a potters group of £3,000. |
| Cruse Bereavement Care | £3,120 | Volunteer training | The applicant has not drawn the funds down yet as the project is not completed yet. The training programme will run from November 2017-March 2018. | | | |
| Disability Access | £1,000 | Support for disabled people (2016-17) | The grant was used toward activities and project running costs such as office rent, telephone/IT, and other administrative costs. | <p>The main outcome sought by the Group's work is to improve quality of life for disabled people and those with mobility issues, and their carers. This is achieved through improved access to commercial and community facilities, and improvements in transport and local infrastructure.</p> <p>The mobility equipment loan scheme currently is used by about sixty local residents and this benefits both them and their carers. The Readers Group currently has eight regular members.</p> | We aim to improve the quality of life for all disabled people, and their carers, through our work. | <p>Funding for overheads is received from East Grinstead Town Council, £300.</p> <p>We have also received non-specific funding from local groups, and through fundraising. We have received other funding specifically conditional on its use for the mobility equipment loan service and the Readers Group.</p> |
| Disability Access | £1,000 | Support for disabled people (2017-18) | As Above | As Above | As Above | As Above |

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| East Grinstead Park Run UK | £3,000 | Set up costs for a weekly parkrun in East Grinstead. | The grant was used to support the event start-up. Every new parkrun event requires £3,000 (including VAT), in order to get established. This grant money covers essential kit which includes laptop and software, timing equipment, scanners, barcodes, cones, posts, markers, signs, first aid kit, as well as training for the core team and marshals. | <p>East Grinstead parkrun started on 9th September 2017, and has already attracted both regular and new runners who have never run parkrun before. On the first week they had 32 new runners. They have held 13 events so far, averaging 133 runners per week, and 356 local people have volunteered at events. Given the short time they have been going, this is a considerable success for East Grinstead.</p> <p>The events offer an opportunity for local community to come together on a regular basis and get physically active, in a non-competitive environment. They want to encourage people to run or jog together irrespective of their ability – parkrun is open to all, and is completely free. The event is all about inclusiveness and wellbeing.</p> | Overall, 835 people have run, jogged or walked at East Grinstead parkrun, the majority are East Grinstead residents. Additionally, 356 local people have volunteered at events to marshal or undertake other roles at the event on a weekly basis, making this a real community effort. | Parkrun is free to enter, and non-subscription based. Subsequently they do not receive any income for ongoing costs except for a small number of minor donations, details of which can be seen on their website – to date, they have received £30. |
| East Grinstead Town Council | £5,000 | Programme of free family events in East Grinstead | The grant was used to pay towards the costs of the events - entertainment, advertising and stage and sound equipment. | The community events bond the residents in community activity, they are able to come together at fun free to attend events to enjoy themselves, socialise and create community cohesion. | Over 2,000 attended each of the East Court Live events and over 1,000 attended the big reveal, an additional 500 attended the Christmas light switch on. It is estimated that over 90% of attendees are Mid Sussex residents. | <p>East Grinstead Town Council identifies a budget for their events, which is supplemented by the MSDC funding.</p> <p>They also raise sponsorship and stall hire charges to offset the costs.</p> |
| Experience Mid Sussex (c/o Borde Hill Gardens) | £2,500 | Promotional video. | The grant was used for drone filming each venue of the members of Experience Mid Sussex Group. The filming company produced individual videos plus a 60 second and 30 second video for the group. Participants were: Gravetye Manor Hotel; Ockenden Manor Hotel; South Lodge Hotel; Ridgeview Estate; Borde Hill Garden; Bluebell Railway; | Visitors coming to the area will help other local business and help with employment. | 10 businesses have been helped as a result of the grant | <p>They have had another £2,000 from contributions of the Experience Mid Sussex members.</p> <p>Individual company members of Experience Mid Sussex have each contributed their time and membership</p> |

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| | | | <p>Kingscotte Estate; Wakehurst; Bolney Estate; High Beeches.</p> <p>The videos are posted on the EMS website and individual members websites. Also working with TSE website, Visit Britain, West Sussex and Love Sussex to help promote the video and encourage more visitors to the area.</p> | | | <p>fees to support this project and other wider promotion of the group.</p> |
| Family Support Workers | £1,972 | Setting up and running an informal support group in Haywards Heath | <p>Family Support Work set up and ran a drop-in as planned, meeting at the Saltworks café for two hours on Wednesday mornings. The café allowed them to use the back room for free and they paid for hot and cold drinks.</p> <p>They discovered that some families were arriving without having had breakfast, so they used some of the refreshment funds to provide this. They started off with two Mums each week and grew to an average of 12 parents attending. The Mums brought their younger children along and, in school holidays, their older children. They provided craft activities for the children.</p> <p>The Family Support Worker for Mid Sussex attended every group, providing support to parents. Volunteers assisted and a FSW Play-worker led activities during school holiday sessions.</p> | <p>The grant mainly helped to ease social isolation and improve mental health. Two Mums with mental health difficulties said the drop-in was their only outing or social activity during the week. One Mum who had experienced a family tragedy was able to share her experiences and receive peer support - she said the group had helped her "stay sane".</p> <p>The parents also shared experiences and got advice on issues including school attendance and children's special needs (the two main areas of discussion each week). Parents discussed and received information on housing issues; budgeting; and health and wellbeing.</p> | 45 people attended one session (20 parents and 25 children). However, there is a core group of 6-12 families who attend regularly. | £500 received from Haywards Heath Lions, which will be used to cover the hire of the hall going forwards. |

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| Friends of Burgess Hill Green Circle Network | £1,292 | Wild About Mid Sussex | The event took place on Saturday 3 rd June 2017 in St. John's Park, Burgess Hill. The grant was used to hire two Portaloos for exhibitors, hire 60 x trestle tables, advertise in the Mid Sussex Times editions and purchase a pop-up outdoor banner | It provided a free wildlife and conservation event during the Burgess Hill Summer Festival which educated, informed and entertained people of all ages about local wildlife and countryside conservation, with many live exhibits and promotion of healthy outdoor activities. | Over 3,000 attended. | BHTC £1,000 as a contribution towards the marquee hire. |
| Greater Brighton Economic Board | £11,234 | Partner contribution to support the work of the Greater Brighton Economic Board | Contribution toward a work plan of activities, projects and programmes led by member organisations and partners. | The Greater Brighton Economic Board has developed an Inward Investment and Export Strategy to support local business. They are assisting in the developing of a SE Transport Strategy and developing a bid to government to improve digital connectivity. They are also developing a Water & Energy Plan and Skills & Employment Plan for the area. | These projects benefit all residents and the District as a whole and | Contributions from principle partners – local and planning authorities, education providers, business and economic partnerships. |
| Haywards Heath Cricket Club | £1,266 | Grounds maintenance equipment | <p>The groundsman's equipment has greatly improved the provision of net training facilities for the Club's junior section by facilitating the preparation of additional grass training pitches on the square. This has frequently enabled two practice strips to be available as well as senior and junior match strips. Pitches are prepared by a club member volunteer groundsman and this has been made simpler with the combirake.</p> <p>The sarel roller has greatly improved pitch drainage and promotion of good grass root growth, improving the resilience of the square and the overall quality of the surfaces. The equipment has been used on a weekly (sometimes daily) basis and has been a great help to the</p> | <p>The Club has been rapidly growing its junior section and had over 160 children taking part during 2017. As more of these progress into hard ball games and practice as they get older, the use of the square has become more important. The grant has enabled these children to enjoy more and better practice pitches and match pitches.</p> <p>The Club's junior main training night is Friday nights and this provides a great social opportunity not only for the children but for their parents and other family members who all gather to enjoy the surroundings, watch and socialise.</p> | <p>Estimated numbers: 160 children, 320 parents and other family members and 70+ club senior members, coaches and supporters.</p> <p>The Club expanded its junior section last year with a new U10 side and its senior section with a new 3rd XI side. Further new teams and league entries are planned for 2018.</p> <p>At the last senior game of the season, over 100 people were counted watching the match at one point.</p> | No other funding was received. |

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| | | | Club. | | | |
| Haywards Heath Methodist Church | £330 | Two tablet computers for the 'Walking on Water' art exhibition | <p>The church purchased two tablet computers which were installed securely at the exhibition. Visitors used the Wi-Fi available to view 'Looking Guides' and other materials they had created, to help them understand and interpret the artworks.</p> <p>Exhibition stewards were responsible for ensuring the tablets were switched on and available for all visitors.</p> | The vast majority of the visitors to the exhibition live in Mid Sussex. | There were 2,676 visits to the exhibition. | <ul style="list-style-type: none"> • WSCC Community Initiative Fund £2,500 • SE District of the Methodist Church £1,500 • CSUA Advance £1,500 • Gatwick Airport Community Trust £1,500 • NADFAS/ The Arts Society H. Heath £500 • HH Methodist Church £2,500 • Donations to the exhibition £2,412 • Cafe sales £792 |
| Haywards Heath Town Council | £300 | Haywards Heath In Bloom' Hanging Basket Workshops | The workshops were undertaken in conjunction with the Haywards Heath Horticultural Society and the Haywards Heath in Bloom Committee. | The Spring Festival is open to all residents of Haywards Heath and indeed the District as a free entry event. The event was well attended and the workshop continues over a three hour period. The workshop showed residents how to plant appropriately and sustainably. | Over 50 people attended the workshop on the day, but the Spring Festival event was attended by around 1,500 people during the day and they would have seen the workshops in progress. | Haywards Heath Town Council match funded the project. |
| Haywards Heath Town Team CIC | £5,000 | Science Week | This project has not been completed and the remaining funds have been carried forward to fund activities during Science Week 2018. | The Town Team carried out limited activities in primary schools during Science Week and purchased six e-bike kits for a project with secondary school students. | Nine primary and three secondary schools. | £2,500 WSCC |
| Haywards Heath Youth CIC | £606 | Young people's gardening project. | The grant was used to purchase tools, gloves, compost, seeds and straw bales, and was also a contribution to a sessional worker. | Young people have taken part in activities that have: enhanced their knowledge, specifically of growing plants from seed and caring for them to harvest; encouraged them to work together in physical activities; and developed their problem solving skills. | 13 young people. | <ul style="list-style-type: none"> • The allotment and gardening project was part funded by Haywards Heath Youth CIC reserves totalling |

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| | | | This enabled young people to take part in activities at the youth club, which in turn has encouraged them to take responsibility for their learning about their environment, and learn skills that will enable them to appreciate and protect the natural world and aid their understanding of growing plants from seed. | These skills will be of benefit throughout their educational and working life, and may form the basis of a life-long hobby interest. | | <ul style="list-style-type: none"> • £200; • donation of a garden bench storage unit estimated value £60 and • donation of seeds and plants estimated value £20. |
| Horsham and Mid Sussex Voluntary Action (HAMSVa) | £1,037 | Community room moving costs. | HAMSVa purchased hard wearing carpet and standard under the counter fridge. | <p>Examples of community groups (and ultimately local residents) who use our community room include:</p> <ul style="list-style-type: none"> - Burgess Hill U3A – various activities for the over 50's (groups include Genealogy, Art for All, Discuss & Discover, Francophiles, Architecture, Rummikub, Discovering Science and Family History and their Committee meetings) - AA Support Group – provides support for alcoholics and recovering alcoholics - Safe in Sussex – delivery of the Freedom Programme for abused women. This is a 12 week free programme for women over the age of 16 who suffer domestic violence. - Park Centre Wives – a Burgess Hill group who have been meeting for 40 years plus to share fellowship and friendship - National Childbirth Trust – used the room as a training venue to deliver ante-natal training to pregnant women and their partners - Mid Sussex Older Peoples' Council – use the room for their monthly committee meetings. | <p>HAMSVa do not work directly with service users but support local community groups and charities which provide front line services to local residents.</p> <p>24 community groups have used the room since moving to Martlet Heights. The majority of the groups book the room on a weekly or monthly basis.</p> <p>In addition the room is regularly used to facilitate HAMSVa training courses etc. which benefit the voluntary and community sector.</p> <p>On average the room is booked out between 8 and 10 times a week for around 15 to 20</p> | <ul style="list-style-type: none"> • HAMSVa Funds £6,052.16 • Burgess Hill Town Council £250.00 |

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| Horsted Keynes Parish Council | £500 | Contribution towards a celebratory picnic honouring the Queens 90 th birthday. | The grant was used to set up a village day in Horsted Keynes, Mid Sussex. The village day was a day to celebrate the Queens Birthday and raise funds and awareness for the refurbishment of the play area in the village which is dilapidated. | Village picnic on 11 June 2016 to celebrate the Queens 90 th birthday which was successful, despite bad weather. | The event was open to all Horsted Keynes residents. | None |
| Kangaroos | £500 | Contribution towards an activity centre residential for children with learning difficulties. | <p>This summer Kangaroos took three different groups of children and young people to Lodge Hill Outdoor Centre in Pulborough, West Sussex, which provides inclusive outward bound activities.</p> <p>They visited the Eco Lodges at Lodge Hill twice during the summer, firstly with twelve young people aged between 12-18 years and then again with eleven children aged between 6-12 years old. The children and young people took part in a wide range of activities including low ropes, the zip wire, horse carriage riding and accessible cycling.</p> <p>At Lodge Hill's residential house, wheelchair accessible bedrooms and bathrooms were provided. The children took part in a wide range of activities all suitable for their needs, including taking a bike ride on specialist bikes and on all terrain karts, as well as tunnelling, the zip wire, and</p> | <p>These trips challenged the children and young people both physically and emotionally and they tried activities they thought they wouldn't be able to do. The activities are fully inclusive at Lodge Hill, wheelchair users can be hoisted up the climbing wall to experience the zip wire and pulled through the tunnels on karts. All the children and young people regardless of their abilities could take part in the activities side by side which increased their confidence and self-esteem.</p> <p>This overnight stay also offered our families respite from the caring duties of their children for two nights. Many families receive no respite from looking after their children as they can't go to stay with their grandparents or have a baby sitter look after them. Parents reported that they went away as a couple during this time or they spent time with their other children, who sometimes can be left out due to their sibling's high level of needs.</p> <p>Many of these children don't get the opportunity to go away with their school or with organisations such as Brownies or Scouts, so it is so important to offer these experiences to increase their independence and life experiences. They all had a</p> | 29 disabled children and their families benefited from these residential stays. | <ul style="list-style-type: none"> • WSCC £1,000 • Souter Charitable Trust £5,000 • St. James Place Foundation £5,000 • Sussex Community Foundation £12,500 • Burgess Hill TC £700 • Gatwick Airport Community Trust £800 • Daytrippers £276 • Henry Smith Charity £21,382 • Rank Foundation £750 • Adamson Trust £750 • Bruce Wake Charitable Trust £1,000 • David Solomons Charitable Trust £1,000 • Peter Harrison £10,000 • Hall & Woodhouse £1,175 |

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| | | | <p>spending time in the sensory garden. All our food was provided for us and all the children's dietary needs were met including pureed food.</p> | <p>fantastic time and their confidence and self-esteem grew with every challenge and activity.</p> | | <ul style="list-style-type: none"> • Ernest Kleinwort £3,000 • Shanly Foundation £1,000 • Sobell Foundation £10,000 • Ian Askew Charitable Trust £500 • Mid Sussex Mencap £5,000 • Childwick Trust £10,000 |
| Kangaroos | £5,000 | <p>Saturday and holiday club for young people with learning disabilities.</p> | <p>The funding contributed to the BreakAway Saturday and Holiday Club enabling young people with learning disabilities, aged from 12 to 18, to have a social life and experiential opportunities with their peers. Activities have included in house sessions such as running a cafe, a garden party, a sensory session and a day themed around Wimbledon tennis tournament.</p> <p>BreakAway members have also enjoyed numerous minibus trips out, including visits to the theatre, Leeds Castle and Marwell Zoo and they have also had overnight experiences at Henley Fort and Lodge Hill Outdoor Centre.</p> <p>Staff training this year has included Safeguarding, Manual Handling, Team Teach for challenging behaviour, First Aid and there have been six</p> | <p>BreakAway makes a huge difference to the lives of the youngsters who attend as well as their families who are able to have a well-earned break knowing that their disabled child is well looked after and having a worthwhile life enhancing experience. BreakAway has given the members new experiences resulting in increased confidence in the community as well as increased independence from their families.</p> <p>Many families are reticent to try anything new with their children with learning disabilities as they are worried about possible bad behaviour or negative attitude from venue staff or other parents. We have discovered that due to BreakAway taking young people with learning disabilities to new venues that this has then helped to give families more confidence to try the same or similar venues themselves.</p> | <p>Kangaroos have a membership of over 200 children and young people with disabilities; the grant helps them and their families.</p> | <ul style="list-style-type: none"> • WSCC £1,000 • Souter Charitable Trust £5,000 • St. James Place Foundation £5,000 • Sussex Community Foundation £12,500 • Burgess Hill TC £700 • Gatwick Airport Community Trust £800 • Daytrippers £276 • Henry Smith Charity £21,382 • Rank Foundation £750 • Adamson Trust £750 • Bruce Wake Charitable Trust £1,000 • David Solomons Charitable Trust £1,000 • Peter Harrison £10,000 • Hall & Woodhouse £1,175 |

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| | | | new support staff taken on over this period. | | | <ul style="list-style-type: none"> • Ernest Kleinwort £3,000 • Shanly Foundation £1,000 • Sobell Foundation £10,000 • Ian Askew Charitable Trust £500 • Mid Sussex Mencap £5,000 • Childwick Trust £10,000 |
| Lindfield Arts Festival | £1,200 | Community Participation Day | <p>Purchase of electronic equipment to assist with amplification of announcements, as it is critical to the success of public events ensuring health & safety measures are met and that the programme is maintained.</p> <p>Entertainment levels can be set at specific volume to be at a sociable and acceptable level.</p> | Visitors to the Festival were able to hear clear announcements about the varied programme during Festival Day. Performers had a suitable level of music amplification to perform to. | Circa 1,500 people. | <ul style="list-style-type: none"> • West Sussex CC £600 • Lindfield PC £250 • Combers Trust £200 • J Tannous £100 • M Greenaway £100 • Lindfield Pres Society £200 • Gatwick Community Trust £1,000 • Beacham £50 • GN & MC Turner £100 • Rotary Club of Haywards Heath £50 • Carlsson £50 • Rotary Club of Cuckfield & Lindfield £500 • Parvin £50 • S Cartwright £250 • J & P Parvin £50 • Bent arms £500 • Lindfield £25 • Masters £50 |

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| Media Sound Holdings | £900 | Sponsorship of Bright Awards | The Bright Awards are designed to celebrate the achievements of the people that live and work in Burgess Hill, Haywards Heath, Lewes and surrounding areas. Mid Sussex District Council funded the 'Community Award' category. | The awards were a huge success, full of emotional and uplifting stories and were attended by 150 invited guests. | 34,000 listeners. | Business sponsorship. |
| Mill Hill Residents Association | £1,258 | Purchase a defibrillator | Purchase of a defibrillator for the benefit of residents of Mill Hill Close and the Barnard Gate estate. | It has the potential of saving lives. | This has the potential to benefit a huge number of people in the surrounding area of where the defibrillator is located. | No other funding was received. |
| Relate – North and South West Sussex | £1,500 | Relate Counselling Services in East Grinstead | The grant was used to subsidise the service in East Grinstead which enables people living in Mid Sussex area easier access to counselling services. | Helping couples, parents, young people and families to build and maintain strong, healthy relationships improves outcomes across a range of measures including:- <ul style="list-style-type: none"> • Health & wellbeing; • Housing; • Community cohesion and involvement; • Community Safety. | During the 8 months of 1 st March 2017 and 30 th October 2017 there were 191 sessions of counselling to 85 people, as follows:- <ul style="list-style-type: none"> • Initial Assessment interviews: 27 • Relationship counselling : 82 • Sexual therapy: 43 • Family counselling: 3 • Young persons counselling: 36 | <ul style="list-style-type: none"> • Crawley Borough Council £24,425 • Horsham District Council £9,580 • Chichester District Council £3,000 • Chichester City Council £2,500 • Sussex Community Foundation £ 5,000 • Police & Crime Commissioner £5,000 |
| Revitalise Respite Holidays | £3,540 | Contribution towards ten respite care breaks for Mid Sussex residents | The grant enabled Revitalise to provide guests and carers with an essential, one-week respite break at one of our three holiday centres. The guests supported by the Council were able to enjoy Visit England 4* rated accommodation, a choice of daily excursions, and the | The benefits to the guests in receipt of the grant include an improved quality of life, reduced social isolation, and the strengthening of relationships between carers and those cared for. It has enabled disabled people from the region to become more independent and given them control over every aspect of their break, helping to make a truly memorable holiday. | Ten people from Mid Sussex have been given assistance as a result of the grant. They range in age from 38-88, living with disabilities such as multiple sclerosis, neurofibromatosis, cerebral palsy, | Revitalise has an ongoing fundraising programme that aims to source around £1.5m per year to provide services. Grants are received from trusts and foundations, local |

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| | | | <p>addition of 24-hour, on call nursing and personal care, all supported by our first-class nursing staff and army of residential volunteers.</p> <p>Each week has a different theme, and guests chose to attend in the following themed weeks:</p> <ul style="list-style-type: none"> • Murder Mystery • Music Legends • Stately Homes and Gardens • Spring Gardens and Country Houses • Summer - South Coast and Isle of Wight; and • Summer Youth Week. | | mobility problems, and the after effects of stroke. | authorities, corporate partners and individual donors. |
| Sheddingdean Community Association | £4,271 | Rental costs | The grant was awarded to cover the cost of the rent for the Sheddingdean Community Association. | The hall is available for hire for community functions, exercise and activity classes. | Burgess Hill residents. | Hire fees. |
| South of England Agricultural Show | £1,500 | Young Craftsman of the Year Awards 2017 sponsorship | The grant was used towards staging the Young Craftsman of the Year Awards 2017 Competition. Which is held annually at the South of England Show in June, and providing part of the prize fund. The Competition is staged in a carpeted clearspan marquee which had a visitor footfall of 10,000 people. | Students between ages 14-21 were eligible to enter and there were 130 entries in 2017. | Out of 130 entries a total of sixteen young people were awarded financial prizes. | <ul style="list-style-type: none"> • The French Joinery Group £1,500 • Mid Sussex Timber £700 • C Brewer & Sons £1,500 • MDS £750 • S E Business Systems £1,000 • The Ironmongers Company £750 • The Worshipful Company of Joiners and Ceilers £300 • Mrs C A Green £500 • Mrs E C Hayward £100 • Mrs J Slaughter £350 |

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| | | | | | | <ul style="list-style-type: none"> • NADFAS £520 |
| Summerhaven | £1,000 | Mental health drop-in sessions in Burgess Hill | The grant was used toward premises hire, volunteer administration, training and the costs of DBS (Disclosure and Barring Service) for volunteers and committee members. | Both mental and physical wellbeing of members have been enhanced by the provision of activities including: a pool table; computer facilities; art materials; and provision of refreshments in a place to socialise. | Between 35 to 40 people. | <ul style="list-style-type: none"> • West Sussex County Council £2,385.41 • Burgess Hill Town Council £1,180 • Burgess Hill Lions £500, Refreshment Sales £116, Donations £110 |
| Sussex Association for Spina Bifida And Hydrocephalus (SASBAH) | £2,000 | Provision of SASBAH support services in Mid Sussex | The grant has contributed toward the cost of delivering an Adviser Service; employing a Social Co-ordinator to oversee the Social Programme and Buddy Scheme; and supporting six local support groups and general overheads, administration and training. | <p>The Adviser Service – the main activities has been contact calls by Advisers to service users and their families to assist with problems and challenges facing them as a result of their disabilities through individually tailored advice and advocacy.</p> <p>The Service has continued to meet high demands for information, advice, advocacy, and support during the period. 3,468 individual support contacts were made in respect of assistance sought and regular check-up calls made, with 546 individual cases dealt with on behalf of over 300 individuals.</p> <p>The main benefits from the Adviser Service include: greater independence for users, less stress and frustration, increasing self-confidence and self-motivation, healthier lifestyles, improved social integration and greater span of life choices.</p> | There are currently 48 registered service users in the Mid Sussex district, and records show that 30 people with the conditions SASBAH support in Mid Sussex used the Adviser service; 22 took part in social events; and 4 have benefited from 'buddy' partners during the year. | <ul style="list-style-type: none"> • Chichester DC £1,000 • Crawley BC £1,500 • Wealden DC £2,500 • Adur DC £2,500 • Eastbourne BC £1,200 • Hastings and Rother CCG £6,000 • H. Heath TC £250 • Worthing Community Chest £1,000 • Isabel Blackman Foundation £3,000 • West Sussex Travel Society £2,500 • Chalk Cliff Trust £5,000 • Friarsgate Trust £2,000 • Cotton Trust £750 • Roy Hudson Trust £1,000 • ACT Foundation £3,000 • Sir Jules Thorn CT |

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| | | | | | | £1,000 |
| Tadpoles | £1,200 | Pool hire costs | The grant funded the pool and changing room hire costs for one hour per week at the Kings Centre, East Grinstead. | Giving safe and protected access to water recreation / swimming for disabled vulnerable people. | On average there were 24 Tadpoles per session with 40 paid up members and 30 helpers. | <ul style="list-style-type: none"> • Sackville Lodge / Sussex Masonic Charities £1,600; • EG War Memorial £500; • Sainsbury Charity of Year £5,378; Member donations £985; • U3A Choir in memory of late secretary £300; Annual subs £743 |
| West Hoathly Local History Group | £587 | Projector and Screen | Purchase of projector and peripherals. | At their first meeting of the season the projector enabled the presentation of a talk "Secret Sussex Resistance" by Stewart Angell, who was unable to provide a projector himself. This talk attracted a greater attendance than normal, with a significant number of people traveling from outside the parish to hear it. | To date meetings have been attended by 28 members (who pay an annual subscription) and 18 non-members. | <p>Income mainly provided by member's subscriptions and meeting & outside visit charges.</p> <p>There is also income from the sales of publications.</p> |
| Writers on the Heath | £1,200 | Writing competition and website | <p>The group works in partnership with the West Sussex Library Service and meets at Haywards Heath Library on the third Friday of every month.</p> <p>They have established a website, Facebook page and twitter feed and have run a number of competitions for aspiring writers.</p> | Writers on the Heath supports and encourages literary talent and interest. They meet regularly to practise techniques, develop characters and inspire one another to write. | They have 76 followers and a core group of active members that meet up at the library. | None – in kind support from the library service. |

SPOTLIGHT GRANTS – small organisations with a turnover of less than £10,000 per annum

| Organisation | Award | Original purpose of grant | How the grant was used | How has the grant benefited residents of Mid Sussex | How many people in Mid Sussex have been given assistance as a result of the grant | Other sources of funding received for the project in the financial year 2016/17 |
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| Burgess Hill Marching Youth | £480 | New Uniforms | On investigation of the cost of uniform and upon reflection on the benefit of up-dating the current uniform the Bandmaster decided that rather than purchase just two full uniforms, the grant would go towards the cost of new parade hats and shirts for each member including an embroidered BHMY logo. | Membership of BHMY is now at its largest for many years, increasing from just less than 40 members last year to the current roll of 59. All these members are Mid Sussex residents, the majority are young people aged between 7 and 25. They can now march in modern, smart uniforms which keep them warm and dry as well as looking incredibly smart. | Membership of BHMY has a current roll of 59. | WSCC Small Grants Fund £1,000 received for transport to Band Camp. |
| Handcross Rosemary Club | £500 | Christmas Celebration | Members of the club had a truly memorable Christmas Party at Highley Manor near Balcombe and it was hugely appreciated by all the members. They had a full superb Christmas lunch, followed by entertainment by Twos Company including a number of Christmas songs and a couple of carols. Members shared a very special Christmas meal - not least because it was very close to Christmas and for many who live alone this 'was Christmas' - including a gift for each. | All the members are resident in Mid Sussex. 54 attended lunch. One lady, who went in to hospital a few days later said "I've been so worried about the impending surgery, but today I forgot all about it and had the best day I've had for longer than I can remember!" and another said "What a fabulous Christmas! The absolute best since I lost my husband 10 years ago!". | 54 members attended the meal and as a result of this and other events during the year, the club has increased in size to 60 which means we are able to reach out to more older, isolated, and less mobile people in our community. | <ul style="list-style-type: none"> • Sussex Community Foundation £670, towards Christmas and other events during the year, • WSCC Community Initiatives Fund £350, towards out outing to the Bluebell Woods. • £100 received after the end of year accounts closed. • Fundraising £630. Membership fees £520. |

| Applicant | Date | Total approved | Comment |
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| Ansty Village Hall | 11-Feb-09 | £17,440 | <p>Ansty Village Hall is the freehold property of the Ansty Village Hall Trust (AVHT). The building is dilapidated and in February 2009 the Council awarded AVHT a Facility Grant of £17,440 toward the cost of rebuilding the Village Hall.</p> <p>Ansty Sports & Social Club (AS&SC) on the same site, has a bar and sports changing rooms which service the football and cricket pitches on the recreation ground. These facilities also need upgrading so they agreed to work with the Parish Council and AVHT to develop a combined Sports and Social Facility.</p> <p>The partner organisations have established a new CIO, the Ansty Village Centre Trust (AVCT), to develop and manage the new facilities and in May 2013 the Council awarded a further Facility Grant of £127,000 toward the project.</p> <p>The project has planning approval (DM/16/4609) and it was a condition of the award that the AVCT should sign a lease agreement with the Council to allow them to build on the recreation ground which is owned by the Council. They are also required to demolish the existing village hall and store.</p> <p>The cost is estimated at approximately £1m (plus car park and landscaping works) and the project has not progressed because there is a significant funding gap. The partners have identified a number of potential funding sources (i.e. Sport England, ECB) but grants have not been secured to date.</p> <p><u>Recommendation: change special condition to extend the period of both grants to December 2018 to secure project funding and completion by December 2019.</u></p> |
| Ansty Village Centre Trust | 30-May-13 | £127,000 | |
| Hurstpierpoint Bowling Club | 12-Jan-16 | £61,716 | <p>Hurstpierpoint Bowling Club was awarded a Facility Grant toward the cost of constructing a single storey extension to the existing clubhouse. The work by the main contractor has been completed and the grant has been paid in full. The Club now needs to finish off the decorating and laying carpet tiles. The first event for members is scheduled for Tuesday 20 March 2018 and the Official Opening of the extension by the Chairman of MSDC has been confirmed for 8th June 2018.</p> |

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| St Andrews Church | 2-Jun-15 | £28,500 | <p>The grant was awarded toward the cost of external improvements and toilet refurbishment to facilitate greater community use. The church has been fundraising and has carried out some building improvements that have already resulted in greater user numbers.</p> <p>As a result, they have decided to prioritise the toilet refurbishment and want to install more than originally planned. They intend to renovate the Riders Hall toilets to provide a unisex facility including an additional cubicle. They will also install additional toilets within the youth centre wing of the building which will include cubicles that can, in the main, be accessed by both genders plus a male urinal facility.</p> <p>On 31 October 2017, the Cabinet Grants Panel agreed that the grant could be used for this purpose and the church has been informed. The total cost of the scheme is £105,000 and the church has been fundraising to raise match funding. They have been working with an architect to draw up detailed plans and intend to carry out the work shortly.</p> |
| Slaugham Parish Council | 21-Mar-16 14-Feb-17 | £472,842 £143,592 | <p>Finches Field is owned by the Council, it was agreed, at the Cabinet Meeting in March 2014, to design and fund the construction of a new community building. During negotiations it was agreed that the Parish Council would undertake construction of the community building and in March 2016 the Cabinet Grants Panel approved a grant of £472,842 towards the costs of construction.</p> <p>In February 2017, the Cabinet Grants Panel considered an application for a further Capital Grant and resolved to award an additional £143,592 towards the project, making the total award £616,434. In March 2017, planning permission was granted (DM/17/0412) and in January 2018, Cabinet affirmed the District Council's earlier decisions to grant a lease of the Community Building to Slaugham Parish Council. The Parish Council has signed a building contract and work started on site in January 2018 and the work is scheduled to take eight months to completion.</p> |
| East Grinstead Cricket Club | 7-Jun-16 | 5,000 | <p>The Club was awarded a grant to refurbish the cricket squares. They confirmed that the work on the Saint Hill cricket square was completed in September 2016 and vermin fence installed in October 2016 by eleven volunteers. The land was rotivated, levelled using laser technology and seeded and they have submitted photographs of the completed work. Articles about the project were published in the East Grinstead Courier and the East Grinstead Gazette and Mid Sussex District Council was acknowledged and thanked as a funder. The grant has been paid in full.</p> |

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| St Lawrence Church of England Primary School | 7-Jun-16 | 20,000 | <p>The school was awarded a Facility Grant toward a cover for its existing swimming pool, improved heating and chemical dosing equipment. The pool was heated but open to the weather, so the children could only swim for about six months of the year.</p> <p>The development of the swimming pool has provided the cover, a new lining, new heating and water pumps, and automatic chemical dosing. De-humidifiers have had to be installed as well, to cope with moisture in the now covered pool area. There are some final plumbing snags to be resolved and the pool should be open to the public by Easter. Next term, the children will take part in a sponsored triathlon, using the new pool, so that parents and children will know that they too have contributed to this brilliant new community and school facility. The grant has been paid in full.</p> |
| Sheddingdean Baptist Church | 7-Jun-16 | 27,133 | <p>The church was awarded a Facility Grant toward the construction of new church with community facilities on recreation land owned by the District Council. The applicant has provisionally secured planning approval subject to completion of a Section 106 Agreement regarding the relocation of kickabout space. In September 2017, Cabinet authorised the grant of an agreement for a building lease for three years of the land at Maple Drive, Burgess Hill, to The Trustees of Sheddingdean Baptist Church, followed by, on practical completion of the building a lease for a period of 135 years.</p> <p>The project costs have increased since the applicant submitted the grant application but they have secured approximately 55% (£900k) of the total project costs. They have submitted a number of bids and will be seeking a loan and carrying out a community appeal to try and fill the funding gap.</p> <p><u>Recommendation: change special condition to extend the period to secure project funding to December 2018 and completion by December 2019.</u></p> |
| Burgess Hill Town Council | 12-Oct-16 | 75,500 | <p>The Town Council was awarded a grant toward creating a public art trail on the Green Circle. They commissioned five artists to produce original works of art that were installed at sites around the trail and opened to the public at a ceremony in October 2017 attended by HRH The Duke of Gloucester.</p> <p>The art trail pays tribute to natural history film-maker John Charles Bee-Mason, artist and Burgess Hill benefactor Emily Temple, inventor and pioneer of railway signalling John Saxby and the Norris Brothers, Burgess Hill based engineers who broke the water and land speed records in the 1950s and 1960s. A final sculpture celebrates the flora and fauna of the 33 hectare Bedelands Farm Local Nature Reserve, the largest green space in Burgess Hill.</p> <p>The grant has been paid in full and the project has been completed.</p> |

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| East Grinstead Town Council | 12-Oct-16 | 8,787 | The Town Council was awarded a Facility Grant to enable them to upgrade the gate to the East Court Play Area to allow improved disabled access to the facilities. The work was completed in May 2016 and the grant has been paid in full. |
| Jubilee Community Centre | 12-Oct-16 | 10,000 | The applicant was awarded a Facility Grant to install a Changing Places disability toilet at the Jubilee Community Centre. Changing Places toilets are designed for use by people with profound and multiple learning disabilities, as well people with physical disabilities such as spinal injuries, muscular dystrophy and multiple sclerosis. The work has been completed and a grand toilet opening was held in October 2017. The grant has been paid in full. |
| Copthorne Sports and Community Association | 12-Oct-16 | 35,000 | Copthorne Sports and Community Association were offered a Facility Grant toward the cost of pitch drainage at King Georges Field, Copthorne Bank. The applicant has drawn down the first instalment against initial preparation work and levelling of the pitches that was carried out in September 2017. Due to the wet Autumn the drainage works could not be completed and there is some secondary drainage to be installed and some further levelling work to be carried out in the Spring. The final grant instalment will be paid on completion of the project. |
| Cuckfield Lawn Tennis Club | 14-Feb-17 | 4,000 | The Tennis Club was awarded a grant to re-surface tennis courts at Cuckfield Recreation Ground. Courts 1, 2 and 3 were resurfaced in April 2017 and the grant has been paid in full. The Club also carried out some clubhouse repairs and is very grateful to the Council for assisting them with the cost of the improvement works |
| St Francis Sports & Social Club CIC | 14-Feb-17 | 1,120,000 | A grant was awarded to fund the construction of a new community hall and sports changing at the St Francis Sports and Social Club site in Haywards Heath. Construction costs have increased since the applicant submitted the funding bid so they have had to raise additional funds. The build contract is signed and land clearance is underway with a view to starting construction work on site in April 2018. |